



HIGHWAYS ADVISORY COMMITTEE AGENDA

7.30 pm

**Tuesday
12 July 2011**

**Town Hall Main Road
Romford**

Members 9: Quorum 4

COUNCILLORS:

**Conservative Group
(5)**

**Residents' Group
(2)**

**Labour Group
(1)**

**Independent
Residents' Group
(1)**

Steven Kelly
Billy Taylor
(Chairman)
Frederick Thompson
(Vice-Chair)
Lynden Thorpe
Damian White

Brian Eagling
John Wood

Denis Breading

David Durant

**Ian Buckmaster
Committee Administration & Member Support Manager**

**For information about the meeting please contact:
Taiwo Adeoye**

AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

The Chairman will also announce the following:

The Committee is reminded that the design work undertaken by Staff falls under the requirements of the Construction (Design & Management) Regulations 2007. Those Staff undertaking design work are appropriately trained, experienced and qualified to do so and can demonstrate competence under the Regulations. They also have specific legal duties associated with their work.

For the purposes of the Regulations, a Designer can include anyone who specifies or alters a design, or who specifies the use of a particular method of work or material. Whilst the Committee is of course free to make suggestions for Staff to review, it should not make design decisions as this would mean that the Committee takes on part or all of the Designer's responsibilities under the Regulations.

2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive.

3 DECLARATION OF INTERESTS

Members are invited to declare any interests in any of the items on the agenda at this point of the meeting. Members may still declare an interest in an item at any time prior to the consideration of the matter.

4 MINUTES (Pages 1 - 8)

To approve as a correct record the minutes of the meeting of the Committee held on 14 June 2011, and to authorise the Chairman to sign them.

5 AMBLESIDE AVENUE PARKING REVIEW

Outcome of questionnaire consultation. Report to follow if available

6 FAIRFORD WAY AREA PARKING REVIEW (Pages 9 - 20)

Outcome of questionnaire consultation.

7 RAVENSBOURNE CRESCENT & COOMBE ROAD PARKING BAYS (Pages 21 - 46)

Outcome of public consultation

8 BROOKLANDS ROAD, MARSHALLS ROAD & MEDORA ROAD PARKING BAY EXTENSION (Pages 47 - 74)

Outcome of public consultation.

9 GRENFELL AVENUE AND ESTATE PARKING REVIEW (Pages 75 - 90)

Outcome of questionnaire consultation.

10 EYHURST AVENUE PARKING REVIEW (Pages 91 - 102)

Outcome of questionnaire consultation.

11 BUS STOP IMPROVEMENTS IN LODGE LANE, COLLIER ROW (Pages 103 - 110)

Outcome of the public consultation.

12 HIGHWAYS ADVISORY COMMITTEE WORK PROGRAMME (Pages 111 - 118)

The Committee is requested to consider the report relating to work in progress and applications.

13 TRAFFIC AND PARKING SCHEMES REQUEST WORK PROGRAMME (Pages 119 - 130)

The Committee is requested to consider the report relating to minor traffic and parking schemes.

14 URGENT BUSINESS

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specified in the minutes, that the item should be considered at the meeting as a matter of urgency.

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**MINUTES OF A MEETING OF THE
HIGHWAYS ADVISORY COMMITTEE
Havering Town Hall
14 June 2011 (7.30pm – 9.15pm)**

Present:

COUNCILLORS:

Conservative Group Billy Taylor (in the Chair), Steven Kelly,
+Barry Oddy, Frederick Thompson and
Damian White

Residents' Group Brian Eagling and John Wood

Labour Group Denis Breading

**Independent Local
Residents' Group** David Durant

An apology for absence was received from Councillor Lynden Thorpe.

+Substitute Members: Councillor Barry Oddy (for Lynden Thorpe).

Councillors Benham, Dervish, Bull, Hawthorn, Tebbutt, and Trew were present for part of the meeting.

One member of the public was present at the meeting.

All decisions were taken unanimously, with no votes against unless shown otherwise.

The Chairman reminded Members of the action to be taken in the event of an emergency.

There were no declarations of interest.

1 MINUTES

The minutes of the meeting of the Committee held on 17 May 2011 were agreed as a correct record and signed by the Chairman.

2 HIGHWAYS SCHEMES – Schemes Progress and Applications, June 2011

The report presented Members with all new highway schemes requests in order for a decision to be made on whether the scheme should progress or not before resources were expended on detailed design and consultation.

The Committee would either make recommendations to the Head of StreetCare to progress the scheme or the Committee would reject the request.

The Committee considered and agreed in principle the schedule that detailed the applications received by the service.

The Committee's decisions were noted as follows against each request:

Item Ref	Scheme	Description	Decision
SECTION A - Scheme proposals with funding in place			
H1	Rainham Village - Viking Way Extension	(previously on hold) Various parking and one-way working changes in support for Viking Way extension & Upminster Road South improvements.	AGREED
SECTION B - Highway scheme proposals without funding available			
H2	Shepherd's Hill, Harold Wood	Request for speed restraint measures following a number of accidents	8 REJECT, 1 ABSTENSION
H3	Globe Road	Humps were installed before 1999 Regulations and are higher, but the change in the law is not retrospective. Reduction in height would effectively mean partial reconstruction which is not funded.	8 REJECT, 1 ABSTENSION
H4	Swindon Lane, Harold Hill	Road humps. (last considered by HAC July 2010, Item 33)	REJECT
H5	Hornchurch Road/ St Leonards Road	Provide a mini-roundabout	REJECT
SECTION C - Highway scheme proposals on hold for future discussion			
H6	Junction Road	Pedestrian refuge near Western Road Medical Centre	Moved to LIP 2012/13. Can be removed from the list.

			NOTED
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3 TRAFFIC AND PARKING SCHEMES – Schemes Progress and Applications, June 2011

The report before the Committee detailed all Minor Traffic and Parking Scheme application requests in order for a decision to be made on whether the scheme should progress or not before resources were expended on detailed design and consultation.

The Committee would either make recommendations to the Head of StreetCare to progress the scheme or the Committee would reject the request.

The Committee considered and agreed in principle the schedule that detailed the applications received by the service.

The Committee's decisions were noted as follows against each scheme:

Minor Traffic and Parking Scheme Applications Schedule

Item Ref	Scheme	Description	Decision
SECTION A – Minor Traffic and Parking Scheme Requests			
TPC37	Woodfield Drive, Stanley Avenue & Repton Avenue Gidea Park	Restrict the maximum stay of the free parking bays near Balgores Lane to four hours (currently being utilised all day by commuters)	8 REJECT, 1 ABSTENSION
TPC38	Bellevue Road, Hornchurch	Introduction of restrictions to deter Havering College students from parking on both sides of the carriageway causing obstruction, particularly to one resident who has a disability	REJECTED
TPC39	Vincent Road, Rainham	Request to remove footway parking bays and replace with restrictions to stop large vehicles parking in the bays and obstructing access to Vincent Road for refuse vehicles	REJECTED
TPC40	Brookdale Avenue, Upminster	Request to extend junction protection from Bridge Avenue in to Brookdale Avenue following	REJECTED

		resident being involved in vehicle accident	
TPC41	Burntwood Avenue, Hornchurch	Request to extend single yellow line restriction from Butts Green Road to 2a Burntwood Avenue (as is the case on the opposite side of the road, 1a Burntwood Avenue)	REJECTED
TPC42	Burleigh Close, Romford	Request for junction protection at junction with Essex Road	AGREED (10 metre junction protection) (8 votes)
TPC43	Repton Avenue, Gidea Park	Request for Repton Avenue to be included in Gidea Park CPZ area due to increased amount of 'all day' commuter parking	8 REJECT, 1 ABSTENSION
TPC44	Ethleburga Road/King Alfred Road, Harold Wood	Request for additional residential parking bays	REJECTED
TPC45	25 Tudor Avenue, Gidea Park	Request for short-term restrictions to deter increasing amount of 'all day' commuter parking	DEFERRED (review with other requests from residents of Tudor Avenue)
TPC46	Ockendon Road, near South Essex Crematorium	Request for bus stop clearways at bus stops adjacent to South Essex Crematorium	REJECTED
TPC47	Tyne Close, Upminster	Request for footway parking bays	REJECTED
TPC48	Petersfield Avenue, Harold Hill	Request for footway parking bays and double yellow lines opposite shopping parade as lorries and other large vehicles are struggling to move along the carriageway due to parked vehicles on both sides of the highway	8 REJECT, 1 ABSTENSION
TPC49	21a Eastern Road, Romford	Request for access markings in front of club due to access being blocked by parkers, thereby blocking access to Dial-a-Ride vehicles - 'T'-Bar	REJECTED
TPC50	Collier Row Road, Hampden Road, Carter Drive	Introduction of Pay and Display on slip road in front of shops on Collier Row Road and replacement of Disc Parking Bays with Pay and Display in Carter Drive and Hampden Road	AGREED

Item Ref	Scheme	Description	Decision
SECTION B – Minor Traffic and Parking Scheme Requests on hold for future discussion or funding issues			
TPC2	Short term parking for shops around Main Road commercial area	Provision of meter style parking in area as not everyone has a disc and some areas have long term parking after 10am	NOTED
TPC6	20 Tudor Avenue	Extend existing restrictions to prevent obstructive parking by parents of Gidea Park College with concern about safety	NOTED
TPC7	22 Tudor Avenue	Extend existing restrictions to prevent obstructive parking by parents of Gidea Park College with concern that resident cannot leave property to pick up own child	NOTED
TPC13	18 Tudor Avenue	Request to extend existing restrictions to numbers 18-24 Tudor Avenue to deter inconsiderate parental parking for Gidea Park College and Gidea Park Primary School	NOTED
TPC18	A1306/Wentworth Way	Request for junction protection at A1306 junction with Wentworth Way	NOTED
TPC19	Anchor Drive, Rainham	Request for restrictions to ensure emergency access to the sheltered accommodation after the ambulance services could not attend an emergency on 8th March 2011	NOTED

4 PROPOSED YELLOW BOX JUNCTION, UPPER RAINHAM ROAD/ELM PARK AVENUE

Further to an approval by the Committee for the Head of Streetcare to proceed with a design and consultation of suitable measures (HAC July 2010, Request No.8). on a request from a Councillor for a yellow box to be considered at the junction of A125 Upper Rainham Road and Elm Park Avenue following complaints from residents that south-bound traffic queues are preventing right turns from Elm Park Avenue at peak times.

The report outlined that the use of yellow box markings does not require any traffic orders, but are subject to rules of use. A yellow box may be placed across the side arm of a traffic signal-controlled junction, such as Upper

Rainham Road and Elm Park Avenue. Such a junction would become known as a “yellow box junction”.

The report informed the Committee that officers had visited the site at different times and concluded that at peak times, some drivers were blocking the Elm Park Avenue arm of the junction and that a yellow box would assist with traffic flow.

The report stated that before a Highway Authority made a decision on the implementation of a yellow box junction, they were required to consult with the police because the contravention of the marking was an offence. In London, there were civil enforcement powers available for Councils to enforce such “moving traffic” offences, but Havering had not taken these on. Therefore, the enforcement of yellow box junctions remained with the Metropolitan Police.

The report detailed that the Metropolitan Police had been consulted on the proposal and had made the following comments:

- That they would support the proposed as outlined. The original complaint mentioned southbound traffic so this proposal would suit.
- That they would remind the consultee that this road marking was one of the decriminalised signs and they do not normally enforce those signs now covered as a civil offence.
- That they acknowledged, for the time being Havering Police are still enforcing the civil signs until such time that Havering undertook that responsibility.

In summary, the Police stated that, any offence would not routinely be enforced by the local police. That if a pattern of offending did occur any enforcement would be undertaken after balancing the needs of the local community with other policing responsibilities.

During the debate of the proposals, a member of the Committee stated that he did not feel there was a problem and so spending the proposed money would be a waste. He questioned the set back stop line and felt the signals should simply be rephrased.

The Principal Engineer explained that the set back was to allow buses to make the left turn into Elm Park Avenue. In addition it was mentioned that there were plans for a widening scheme which thus far had not been funded.

The Committee was informed that for any given situation, a junction would have an optimum cycle time within which each arm gets some green time. To favour one arm over the other would create congestion on the other arm. To increase the cycle time means that the junction is not optimised and all arms end up with increasing queues – perhaps I need to give a presentation on how signals work.

A member asked when it was thought the worst congestion occurred. In reply

the Committee was informed that it was felt that the am peak period created the issue.

Cllr S Kelly proposed a refusal on the grounds that there was no compelling evidence that the proposed measures would be effective and that they were not cost effective, this was seconded by Cllr Oddy.

The Committee **RESOLVED** to reject the scheme.

Chairman
12 July 2011

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6

HIGHWAYS ADVISORY COMMITTEE

REPORT

12 JULY 2011

Subject Heading:

**FAIRFORD WAY AREA
PARKING REVIEW
Outcome of questionnaire consultation**

Report Author and contact details:

Raj Padam
Engineer
01708 432501
rajpal.padam@havering.gov.uk

The subject matter of this report deals with the following Council Objectives

- | | |
|----------------------------------------------------------------------|-------------------------------------|
| Clean, safe and green borough | <input checked="" type="checkbox"/> |
| Excellence in education and learning | <input type="checkbox"/> |
| Opportunities for all through economic, social and cultural activity | <input type="checkbox"/> |
| Value and enhance the life of every individual | <input checked="" type="checkbox"/> |
| High customer satisfaction and a stable council tax | <input type="checkbox"/> |

SUMMARY

This report presents the views of those responding to a parking survey in the Fairford Way area of Romford and proposes further action based on the responses across the area.

The scheme is within **GOOSHAYS** ward

RECOMMENDATIONS

1. That the Committee having considered the responses and information set out in this report either;
 - (a) Recommends that the Head of StreetCare should proceed with the detailed design and advertisement of proposals, subject to comments put forward by the Committee, to introduce and resident's parking scheme within the Fairford Way area, subject to the following design constraints;
 - The scheme shall operate between 8:30am and 6:30pm, Monday to Saturday;
 - Residents' parking bays shall be provided where possible having regard for access and servicing;
 - That it be noted that parking bays cannot be provided in front of dropped kerbs; or
 - (b) The Committee recommends that the Head of StreetCare should not proceed further with the scheme

3. That it be noted that the estimated cost of implementing the scheme is £5,000 which can be met from the 2011/12 revenue allocation for Minor Parking Schemes.

REPORT DETAIL

1.0 Background

- 1.1 At its meeting of 17th August 2010, the Committee considered a Highways Scheme Application (Item 14) for a residents' parking scheme in the Fairford Way area.
- 1.2 Staff advised the Committee that before any detailed work took place, it would be useful to undertake a parking review questionnaire of the area to gauge the extent of any local issues.
- 1.3 The Committee agreed that the Head of StreetCare should proceed and so 43 letters with a questionnaire were hand-delivered to residents in the area on or just after 27th September 2010. The letter and questionnaire are in Appendix I to this report. The area involved is shown on Drawing QJ073-OI-01-A.

2.0 Outcome of Public Consultation

- 2.1 By the close of consultation, 9 responses were received from residents (21%). The responses are summarised in Appendix II of this report.
- 2.2 A majority of residents who commented feel the parking problems are caused by commuters, and residents of Kenilworth Avenue who rear garages back onto Fairford Way.
- 2.3 The responses suggest that the residents responding are in favour of a Residents Parking scheme (80%) rather than waiting restrictions, which should operate all day Monday to Saturday.
- 2.8 In terms of double yellow lines being placed at junctions, on bends, past pedestrian refuges and where servicing/ fire fighting access is difficult, 4 of all respondents agreed (80%).
- 2.9 The emergency services were not consulted at this stage.

3.0 Staff Comments

- 3.1 Of those responding, it is a clear that the respondents from Fairford Way/ Close would like a residents parking scheme in operation all day, Monday to Saturday.
- 3.2 There is support for double yellow line restrictions on junctions bends, etc and staff suggest that restrictions are designed in such locations if the Committee agrees to take the matter further.
- 3.3 Many of the comments made demonstrate the problems with many different people trying to access the road network and the difficulty there is in trying to balance parking, servicing and access.
- 3.4 Residents' parking permits are available on an unlimited basis (subject to vehicles being registered at the permit address) and so there is a risk that parking demand exceeds capacity.
- 3.5 The Committee may take the view that a 21% response rate is low and therefore conclude that further action is not warranted at this time. The Committee will note that no residents' parking schemes currently operate in the Harold Hill area.

IMPLICATIONS AND RISKS

Financial implications and risks:

The estimated cost of £5,000 can be met from the Council's 2011/12 revenue budget for Parking Schemes, should a scheme be taken forward.

Legal implications and risks:

Parking management schemes (including restrictions and bays) require consultation and the advertisement of proposals before a decision can be taken on their introduction.

Human Resources implications and risks:

None.

Equalities implications and risks:

Parking management schemes in residential areas are often installed to improve road safety and accessibility for residents who may be affected by long-term non-residential parking.

Parking restrictions have the potential to displace parking to adjacent areas, which may be detrimental to others.

Blue-badge holders are able to park with an unlimited time in resident permit bays and up to three hours on restricted areas (unless a loading ban is in force).

There will be some visual impact, due to the required signing and road markings.

BACKGROUND PAPERS

Project File: QJ 073 Fairford Way Parking Survey

**APPENDIX I
LETTER AND QUESTIONNAIRE**



Bob Wenman
Head of StreetCare

Culture & Community
London Borough of Havering
10th Floor, Mercury House
Mercury Gardens
Romford, RM1 3DW

The Resident or Occupier
Fairford Way

Please call: Raj Padam
Telephone: 01708 432501
Fax: 01708 433721
Email: highways@havering.gov.uk

My Ref: QJ 073-CON-01-A
Your Ref:

Date 27 September 2010

Dear Sir or Madam,

FAIRFORD WAY PARKING REVIEW

The Council has received various parking-related complaints and concerns from the Fairford Way area. In order to decide if any controls are required, the Council's Highways Advisory Committee has agreed that I should write to you with a questionnaire to gauge your view.

I should be grateful if you would complete the questionnaire enclosed with this letter and if needed, provide some brief comments relating to any on-street parking issues you encounter in the area. We are not able to deal with non-parking related problems through this exercise.

The Council does not have any views on what is required (if anything) and so this is your chance to make your views known, as the Highways Advisory Committee can only make recommendations based on the replies we receive.

You should return your completed questionnaires to completed questionnaires to;

London Borough of Havering
StreetCare, Traffic & Engineering
10th Floor, Mercury House
Mercury Gardens
Romford RM1 3DW

Highways Advisory Committee, 12 July 2011

You may also send responses either in text form or a scanned document electronically to: **highways@havering.gov.uk**
Questionnaires should be returned by **FRIDAY 15 OCTOBER 2010**. Should the outcome of this process lead to detailed proposals, then those potentially affected will be consulted.

If you have any questions, please do not hesitate in contacting us on 01708 432501 or 01708 433704.

Yours faithfully,



Raj Padam MCHIT
Engineer
Traffic & Engineering

**APPENDIX II
CONSULTATION RESPONSES**

FAIRFORD CLOSE & FAIRFORD WAY

Letter delivered 43
Responses received by close of consultation 9
Response rate 21%

1.	In your view, is there a parking problem in your road severe enough to justify action being taken by the Council? If your answer is YES go to Part A, if NO go to Part B	Yes	5 (71%)
		No	2 (29%)

PART A

Please complete if you feel the Council should take action with parking

2.	Do you consider the parking problem to be caused by?	Residents	0 (0%)
		Non-residents	3 (60%)
		Both	2 (40%)
3.	What form of parking control would you prefer to ease the situation?	Residents' Parking	4 (80%)
		Waiting Restrictions	0 (0%)
		Did not answer	1 (20%)
4.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	3 (60%)
		1 hour in the morning 10:30am to 11:30am	2 (40%)
5.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	1 (20%)
		Mon – Sat	3 (60%)
		Did not answer	1 (20%)
6.	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult. Such restrictions would be in force, 24 hours per day, 7 days per week.	Yes	4 (80%)
		No	0 (0%)
		Did not answer	1 (20%)

PART B

This section is for those who do not consider there to be a parking problem to give their views should the Council ultimately decide to implement a scheme

7.	What form of parking control would you prefer to ease the situation?	Residents' Parking	0 (0%)
		Waiting Restrictions	0 (0%)
		Did not answer	2 (100%)
8.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	0 (0%)
		1 hour in the morning 10:30am to 11:30am	0 (0%)
		Did not answer	2 (100%)
9.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	0 (0%)
		Mon - Sat	0 (0%)
		Did not answer	2 (100%)
10	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult	Yes	1 (50%)
		No	1 (50%)

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HIGHWAYS ADVISORY COMMITTEE

12 July 2011

Subject Heading:

**RAVENSBOURNE CRESCENT &
COOMBE RD PARKING BAYS
Outcome of Public Consultation**

Report Author and contact details:

Raj Padam
Engineer
01708 432501
rajpal.padam@havering.gov.uk

The subject matter of this report deals with the following Council Objectives

- | | |
|----------------------------------------------------------------------|-------------------------------------|
| Clean, safe and green borough | <input checked="" type="checkbox"/> |
| Excellence in education and learning | <input type="checkbox"/> |
| Opportunities for all through economic, social and cultural activity | <input type="checkbox"/> |
| Value and enhance the life of every individual | <input checked="" type="checkbox"/> |
| High customer satisfaction and a stable council tax | <input type="checkbox"/> |

SUMMARY

This report sets out the responses to a public consultation for proposed additional parking bays in Ravensbourne Crescent and Coombe Road. This report recommends options for implementation or rejection of aspects of the scheme.

The scheme is within the **Emerson Park** ward.

RECOMMENDATIONS

1. That the Committee having considered the representations made either;
 - (i) Recommends to the Cabinet Member for Community Empowerment that some of the parking bays on Ravensbourne Crescent and Coombe Road be implemented as shown on Drawings QJ076-OF-201 to 204-A; or
 - (ii) The scheme be rejected.
2. That it be noted that the estimated cost of £3,500 for implementation will be met from the Council's 2011/12 revenue budget for Minor Parking Schemes.

REPORT DETAIL

1.0 Background

- 1.1 At its meeting of 17th August 2010, the Committee considered a Highways Scheme Application (Item 29) from residents for additional residents' parking bays in Ravensbourne Crescent and Coombe Road (already being within the Harold Wood CPZ)
- 1.2 The Highways Advisory Committee agreed that the Head of StreetCare should proceed with the design and consultation of suitable measures.
- 1.3 Proposals were drafted as shown on Drawings QJ076-CON-201 to 204-A.
- 1.4 Approximately 130 letters were hand-delivered to residents potentially affected by the scheme on or just after 1st December 2010, with a closing date of 7th January 2011. In addition, the proposals were advertised. The emergency services and London Buses were also consulted.

2.0 Outcome of Public Consultation

- 2.1 By the close of the consultation, 6 responses were received. The responses are summarised in Appendix I of this report.
- 2.2 Of these responses, 3 residents were in objection to part of the scheme (within the vicinity of their properties), 1 resident had some concerns with the scheme, 1 resident was in favour of the scheme and 1 resident felt that more should be done.
- 2.3 London Buses made no comment to the scheme as no bus routes operate within the vicinity.

2.4 The Metropolitan Police Traffic Unit and the London Fire Brigade had no objections to the scheme. No response was received by the London Ambulance Service.

3.0 Staff Comments

3.1 Staff suggest that the proposed scheme will provide an increase in parking facilities within the area and ease the current parking problems for residents caused by lack of spaces.

3.2 Where residents have objected to the scheme, Staff are of the view that some bays can be removed near those residents (at locations on Coombe Road), whilst retaining other bays as shown on Drawings QJ076-OF-201 to 204-A.

3.3 The Committee could decide that the low response rate and objections mean that the whole scheme should be rejected.

IMPLICATIONS AND RISKS

Financial implications and risks:

The estimated cost of £3,500 can be met from the Council's 2011/12 revenue budget for Minor Parking Schemes.

Legal implications and risks:

Parking management schemes (including restrictions and bays) require consultation and the advertisement of proposals before a decision can be taken on their introduction.

Human Resources implications and risks:

None.

Equalities implications and risks:

Parking management schemes in residential areas are often installed to improve road safety and accessibility for residents who may be affected by long-term non-residential parking.

Parking restrictions have the potential to displace parking to adjacent areas, which may be detrimental to others.

Blue-badge holders are able to park with an unlimited time in resident permit bays and up to three hours on restricted areas (unless a loading ban is in force).

BACKGROUND PAPERS

Project file: QJ 076 Ravensbourne Crescent & Coombe Road Parking Bays

**APPENDIX I
LETTER AND QUESTIONNAIRE**



Havering
LONDON BOROUGH

Bob Wenman
Head of StreetCare

Culture & Community
London Borough of Havering
Mercury House
Mercury Gardens
Romford, RM1 3DW

The residents of
Ravensbourne Crescent
Coombe Road

Please call: Raj Padam
Telephone: 01708 432501
Fax: 01708 433721
Email: highways@havering.gov.uk

My Ref: QJ076-CON-201 to 204
Your Ref:

Date: 29 November 2010

Dear Sir or Madam;

PROPOSED ADDITIONAL PARKING BAY RAVENSBOURNE CRESCENT & COOMBE ROAD AREA

After several requests from local residents the Council has proposals to provide additional parking bays around the Ravensbourne Crescent and Coombe Road area, for details please see attached drawings.

Before a final decision is made, you have the opportunity to comment on the proposals. Comments should be made **in writing to the above address or by email at highways@havering.gov.uk** and should reach us by **07 January 2011**. If you have any questions, please do not hesitate in contacting us on 01708 432501 or 01708 433704.

Please note that all comments we receive are open to public inspection.

Yours sincerely,

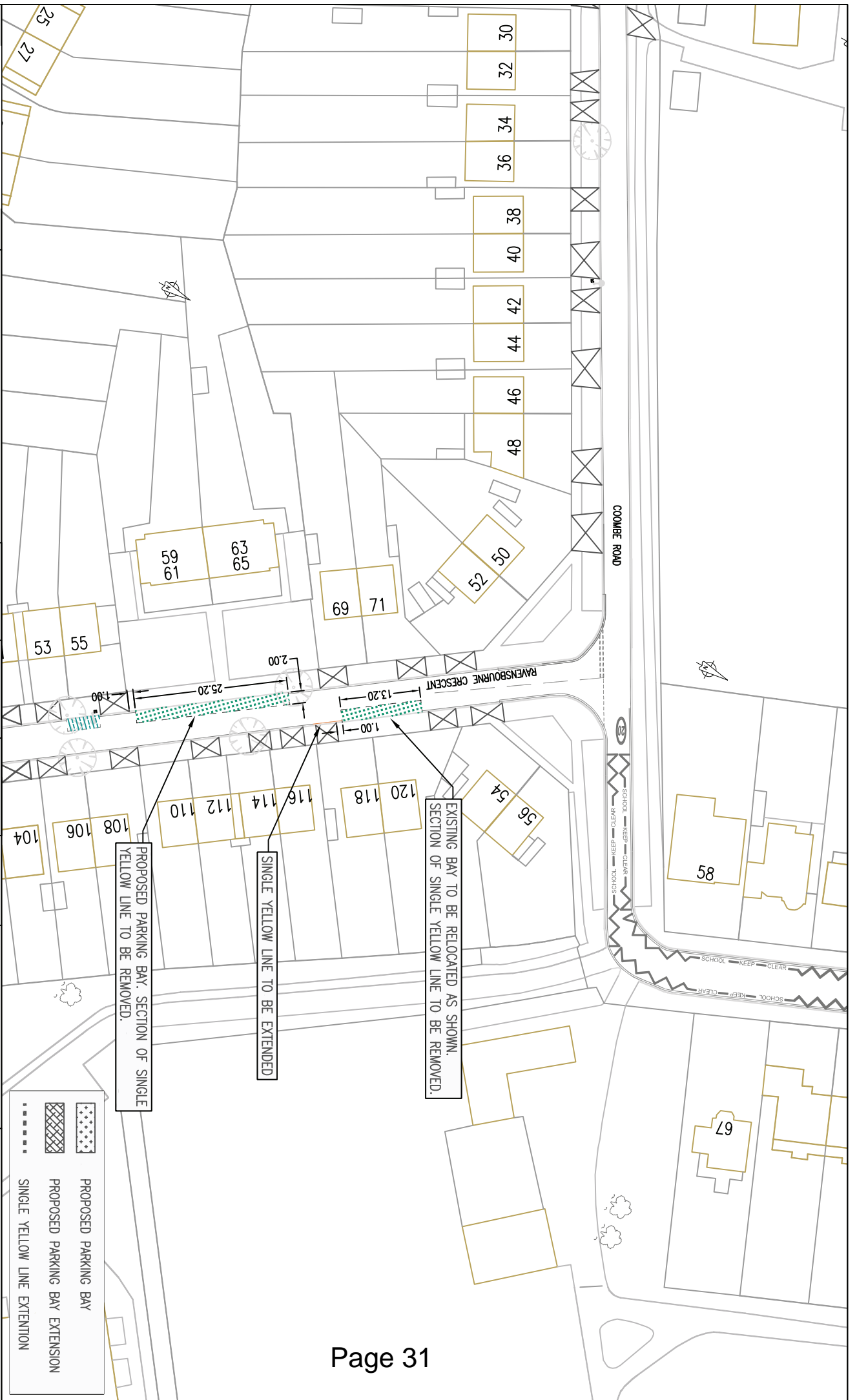
Raj Padam MCIHT
StreetCare - Traffic & Engineering

**APPENDIX II
CONSULTATION RESPONSES**

<p>29.11.10 88 Ravensbourne Crescent</p>	<p>Resident was delighted to see that the issue of parking in this area is being addressed, but disappointed that no changes have been proposed to the banjo/turning area.</p> <p>It is appreciated in these times of recession and cuts to local authority spending that to paint a few lines is likely to be the most economical way to extend the parking in an effort to satisfy the residents, but I do not believe that this addresses the route cause of the problems experienced on a daily basis</p> <p>The resident has stated that they are applying for planning permission for off street parking as they find it difficult to park during the evening</p>
<p>07.12.10 4 Coombe Road</p>	<p>Resident is strongly against the proposal for the following reasons;</p> <p>All houses opposite this stretch of road (4 to 8 Coombe Rd) have ample off street parking and therefore no residents of 2 - 8 Coombe Road have a requirement to park in this area.</p> <p>The parking will be utilised by residents of the surrounding roads or commuters parking to walk to Harold Wood Station.</p> <p>The current parking arrangements are more than adequate to deter commuters from parking in this road and should therefore be maintained. Indeed the current arrangements were introduced to deter this exact situation that you currently propose to encourage.</p> <p>Current available parking spaces are high-jacked by local businesses or residents operating unlicensed businesses from their premises. All of these businesses are car based businesses. My expectation is this situation will only be exasperated if more all day parking becomes available for these entities to use.</p> <p>This section of road is a well known cut through for drivers who leave Squirrels Heath Road and cut through to the A127. This means this section of road is HIGHLY DANGEROUS.</p> <p>The placing of vehicles in this area directly reduces access to our own driveway forcing us to illegally mount the pavement to be able to access our property. It will also restricting our ability to exit our driveway safely and will cause risk to vehicles parked in this area as it is very difficult to avoid collisions when vehicles are parked here.</p>
<p>07.12.10 62 Ravensbourne Crescent</p>	<p>Resident would like to objects to the proposal for the following reasons:</p> <p>There are sufficient bays for residents who require them, including ourselves. Most residents have dropped kerbs with own driveways/parking spaces.</p> <p>It will make parking for visitors to our homes extremely difficult, requiring residents to pay for many visitor permits. Visitors who would normally park legally on yellow lines outside of the restricted times would be forced to use a bay at the expense of the resident. As there is 'not a minute allowed' for visitors to leave their vehicles and</p>

	<p>collect a permit from the resident, we believe this would lead to more of our friends, family and indeed those working in our properties (plumbers, electricians, etc) to be fined.</p> <p>Whilst we appreciate that resident bays may be required, we believe the current mix of bays and yellow lines to be reasonable. Increasing the amount of bays would not address the main issue of illegal parking in them during the 'school run.' Parents continually park in these bays, especially in the afternoon, but there is never any parking enforcement at this time Requests for this have been promised but not fulfilled.</p>
<p>09.01.11 38 Coombe Road</p>	<p>The resident is concerned with the proposed parking bay which is to be situated between No 38/36/34 Coombe Road. The resident already has difficulty being able to exit and pull-in on the road during school times and when there are activities at the park which incurs everyone parking in every available spot, this is mostly due to Coombe Road being a very narrow road, additionally there are wooden bollards lining both sides of the road. The small stretch where the parking bay is proposed between 34-38 Coombe does not seem big enough as ,when I spoke to a member of staff in the office they said the bay would start at least 2 metres from our driveway, and 2 metres from 34's driveway.The resident greatly concern on this matter, and would request that the proposed bay be reviewed</p>
<p>11.12.10 48 Coombe Road</p>	<p>The resident strongly object to the proposal as they have room to park 3 cars in their front garden and don't need more restrictions on their visitors and would encourage more cars to park in front of their property at all times.</p> <p>Coombe Road is very narrow with only enough room for 2 cars to pass, making it quite difficult to manoeuvre in and out of driveways, as people will tend to park outside the edge of the bay, blocking drive access.</p> <p>Coombe Road is a very busy at rush hour and school times and also used by coaches attending Harold Wood Primary and cars being parked all the time in a bay will mean less access.</p> <p>Perhaps the council should consider giving resident's a permit to park on yellow lines between 10.30 and 11.30 and saved funds on setting up parking bays. The yellow lines had been put in place to benefit residents but seem to be penalising them as per your proposal.</p>
<p>21.12.10 65 Ravensbourne Crescent</p>	<p>Resident is in favour of additional parking bays</p>

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 TELEPHONE No: 01708 434343 FAX No: 01708 433721
 E-MAIL: streetcare@haivering.co.uk

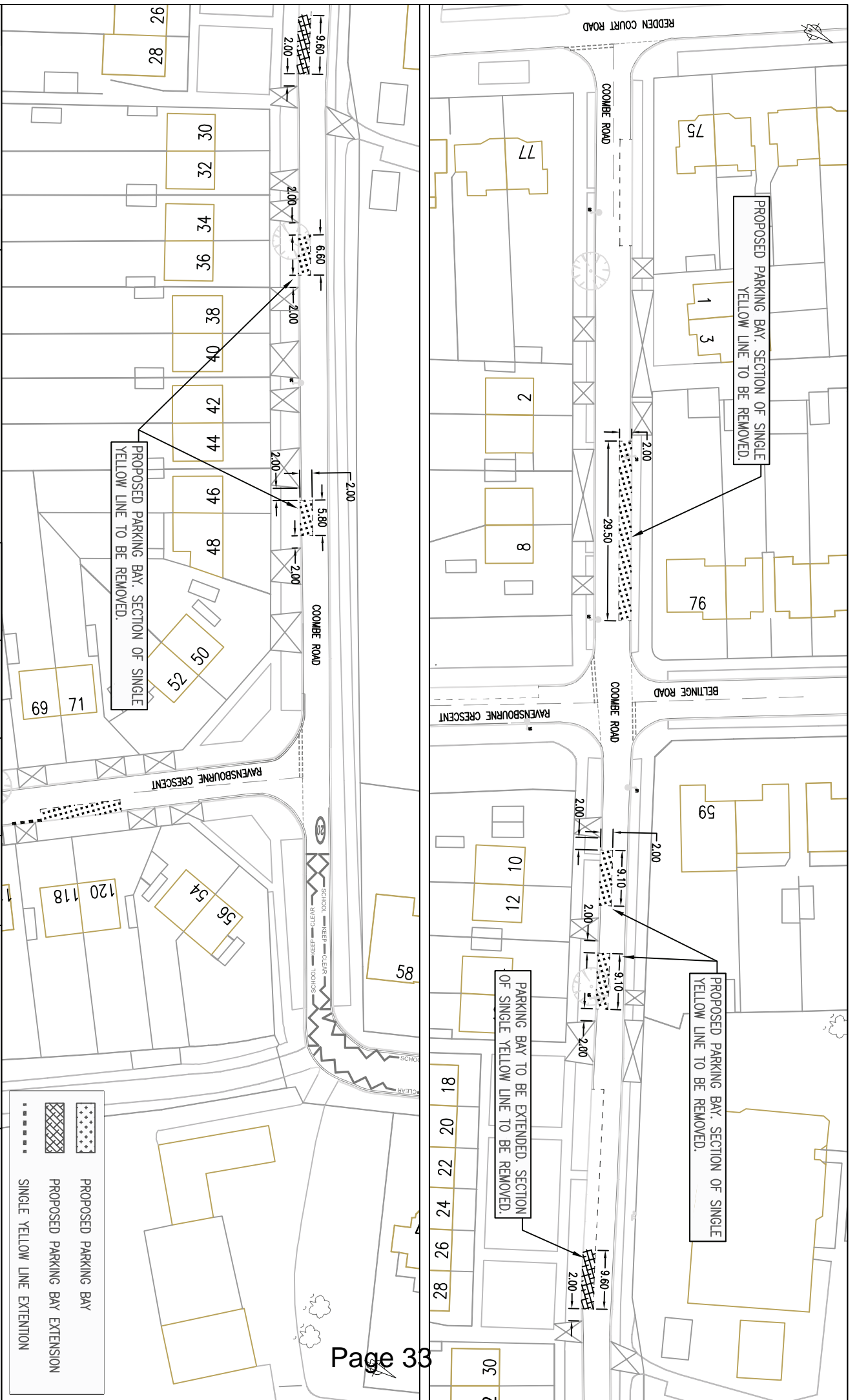
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DRAWING TITLE	ADDITIONAL PARKING – OPTION 2 CARRIAGEWAY BAYS

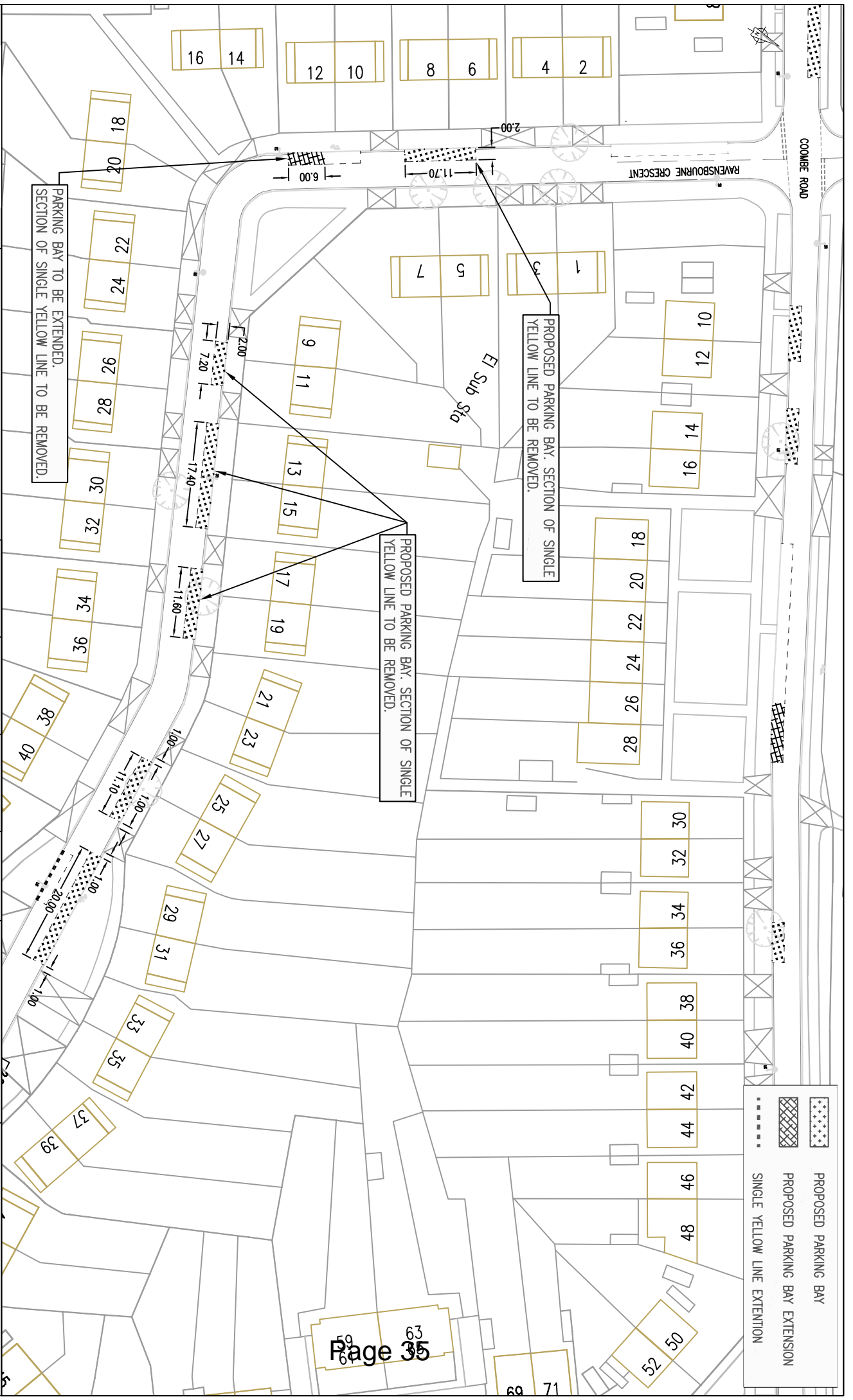
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PROPOSED PARKING BAY
 PROPOSED PARKING BAY EXTENSION
 SINGLE YELLOW LINE EXTENTION

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 PROPOSED PARKING BAY
 PROPOSED PARKING BAY EXTENSION
 SINGLE YELLOW LINE EXTENSION



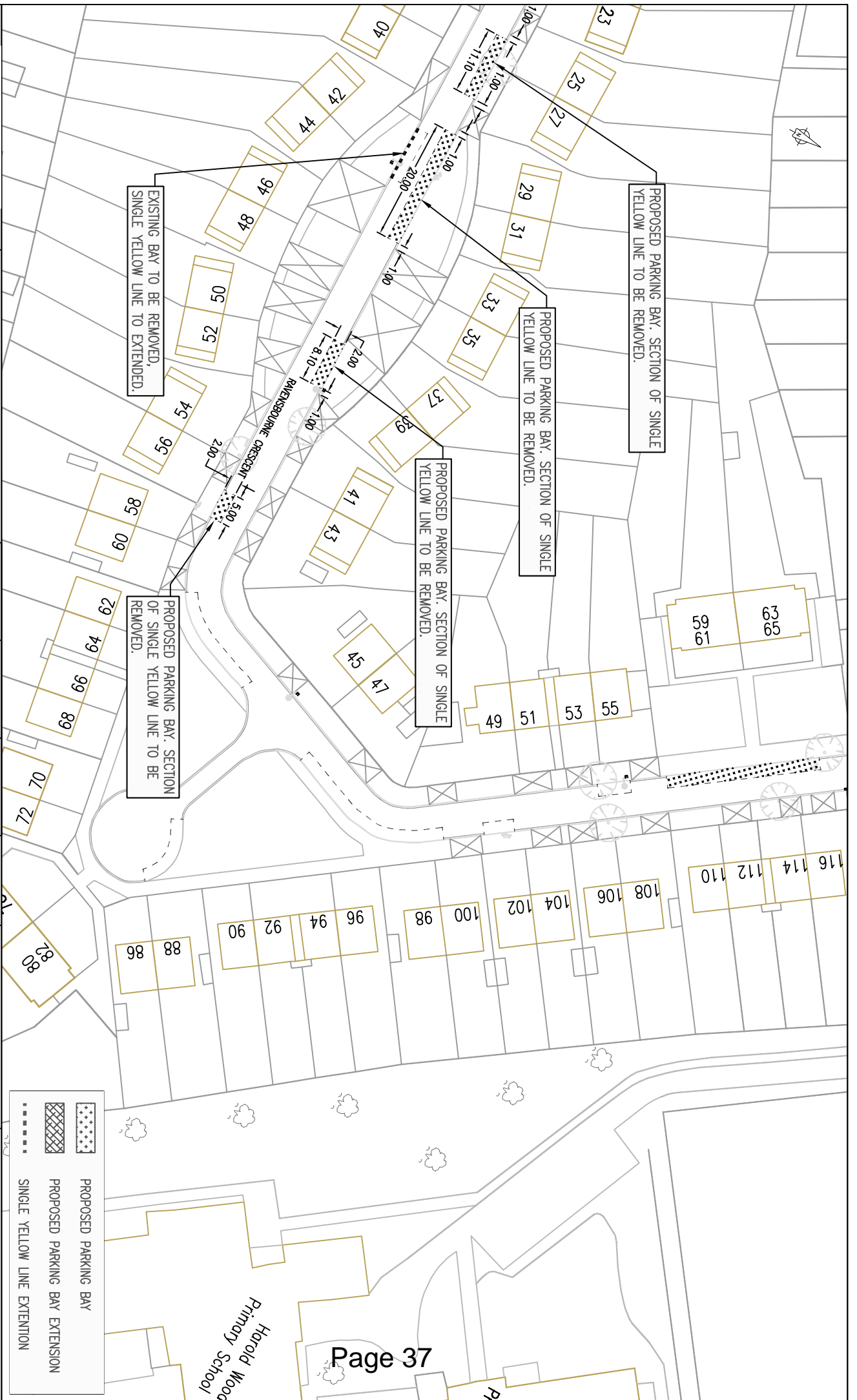
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JOB TITLE	RAVENSBOURNE CRESCENT COOMBE ROAD
DRAWING TITLE	ADDITIONAL PARKING - OPTION 2 CARRIAGEWAY BAYS

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 E-MAIL: streetcare@haivering.co.uk

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 COOMBE ROAD

DRAWING TITLE
 ADDITIONAL PARKING – OPTION 2
 CARRIAGEWAY BAYS

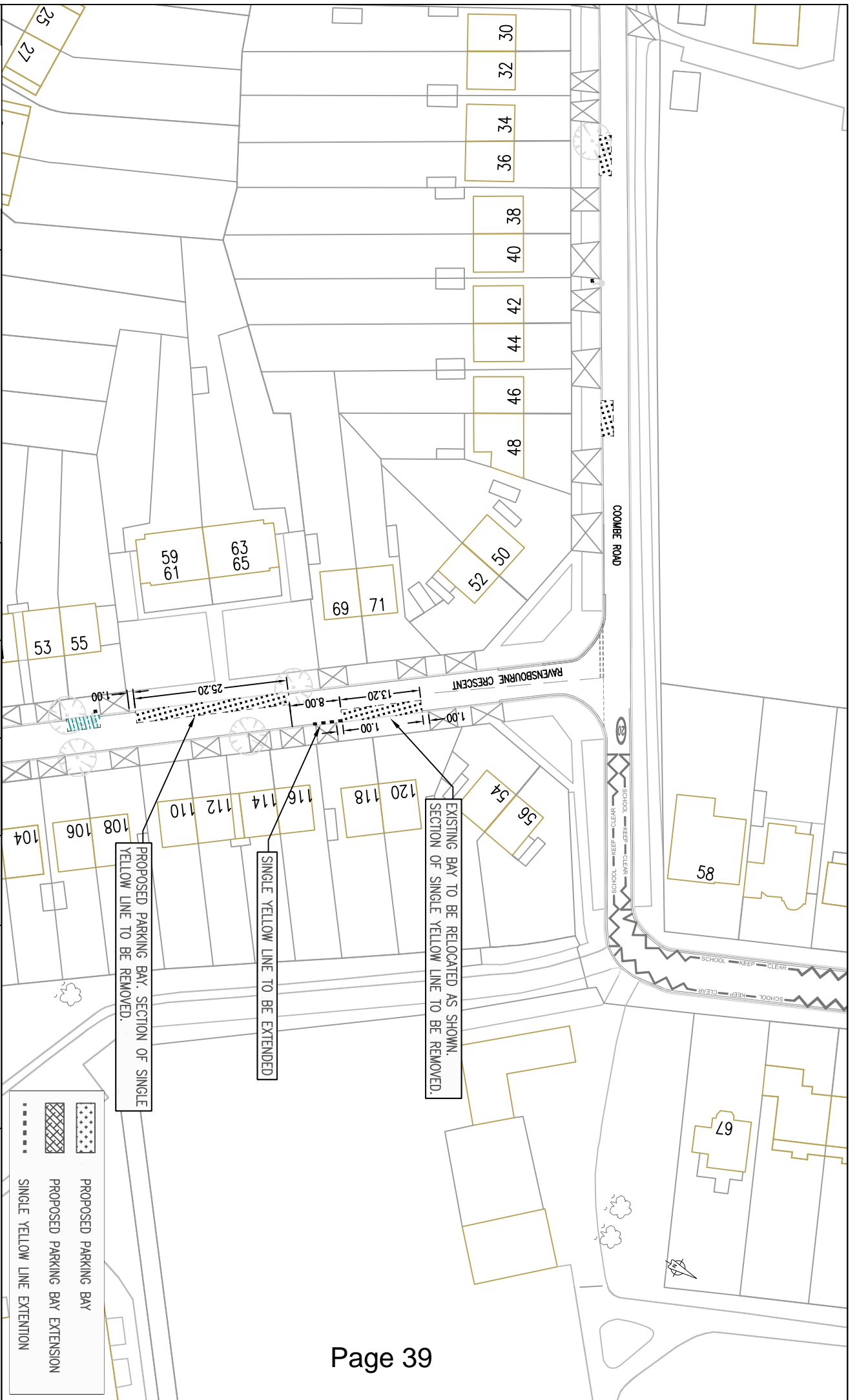
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PROPOSED PARKING BAY
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 SINGLE YELLOW LINE EXTENTION

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Harold Wood
 Primary School

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PROPOSED PARKING BAY

PROPOSED PARKING BAY EXTENSION

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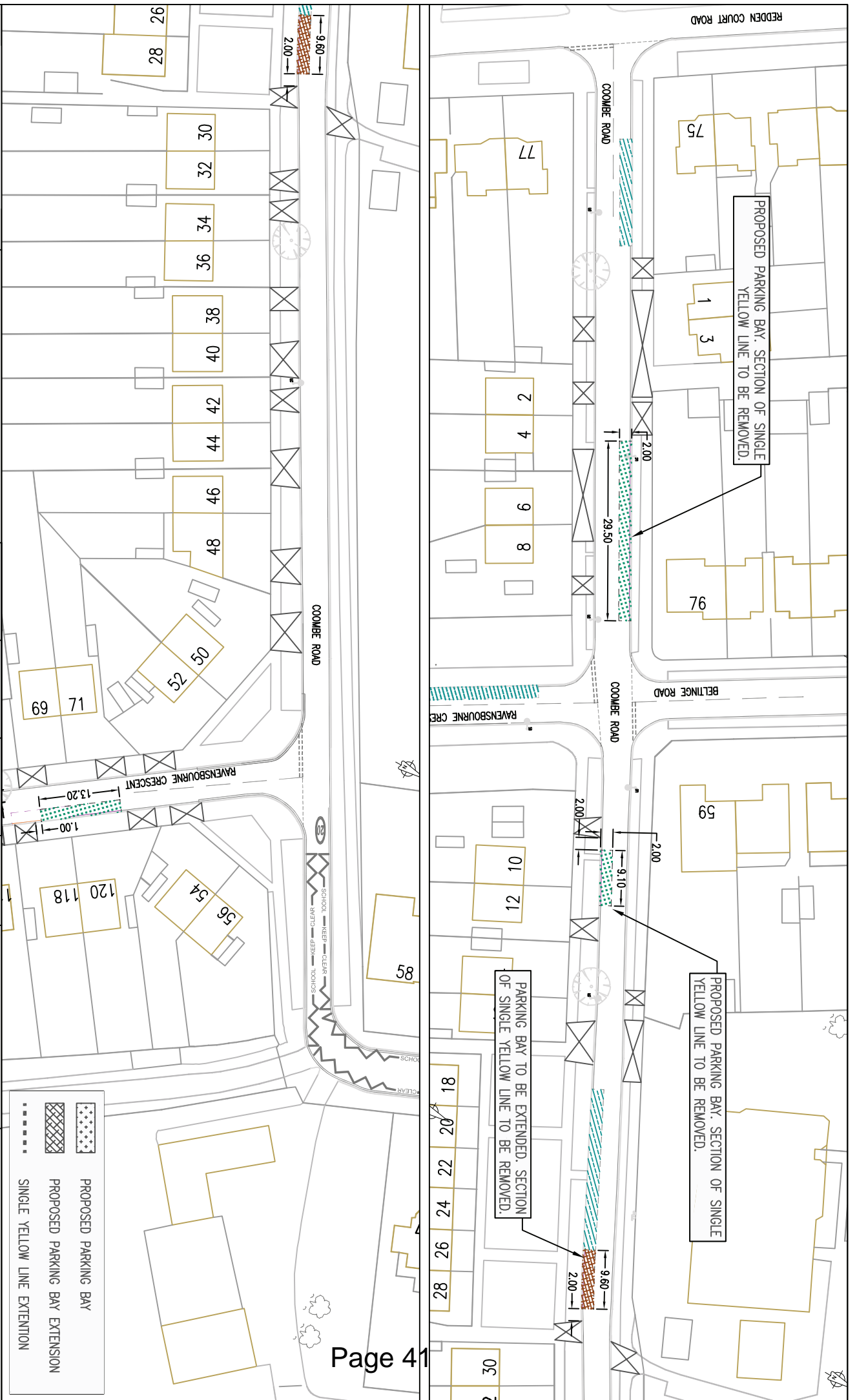
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SINGLE YELLOW LINE TO BE EXTENDED

EXISTING BAY TO BE RELOCATED AS SHOWN. SECTION OF SINGLE YELLOW LINE TO BE REMOVED.

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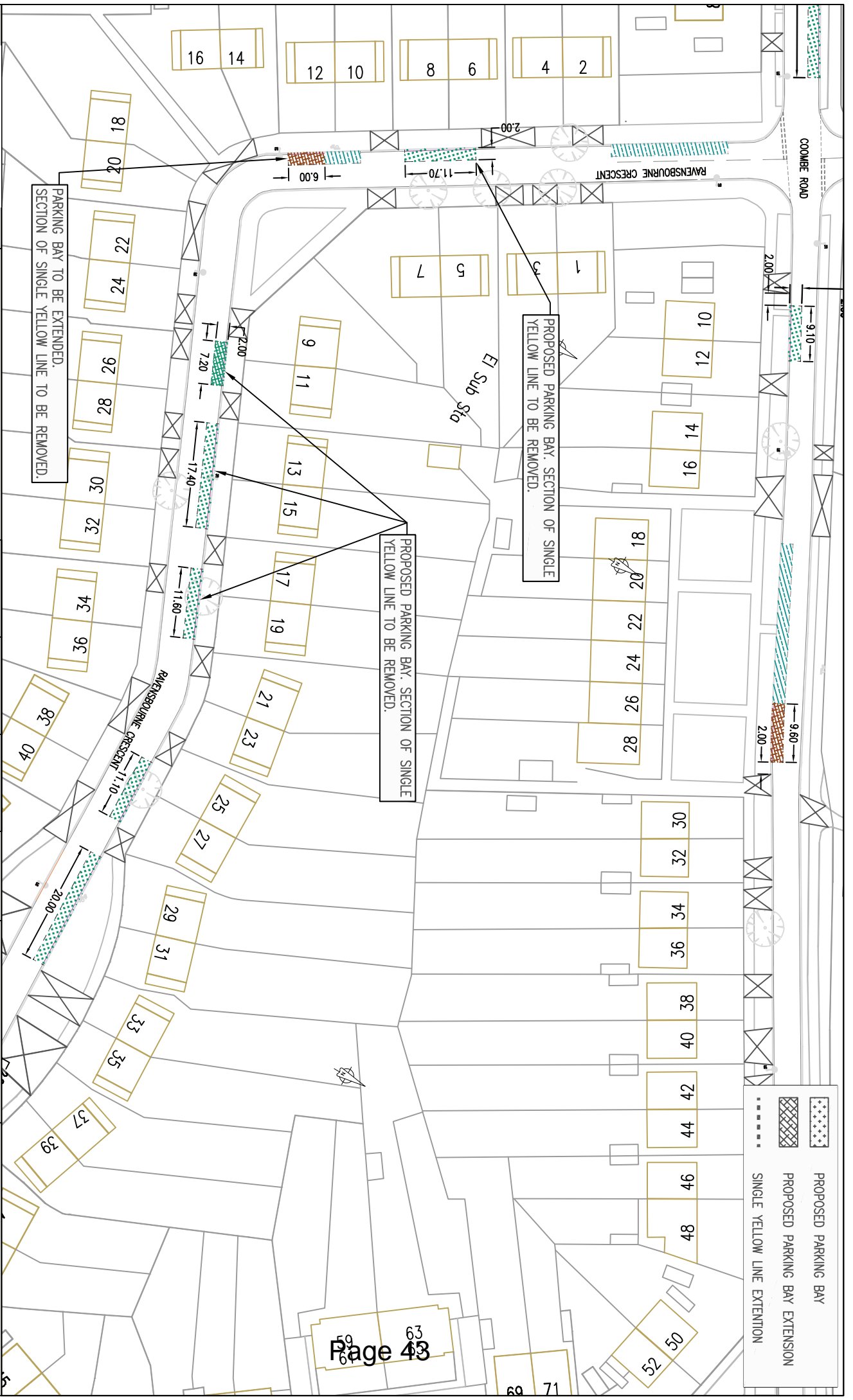
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- PROPOSED PARKING BAY
- PROPOSED PARKING BAY EXTENSION
- SINGLE YELLOW LINE EXTENTION

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PROPOSED PARKING BAY
 PROPOSED PARKING BAY EXTENSION
 SINGLE YELLOW LINE EXTENSION

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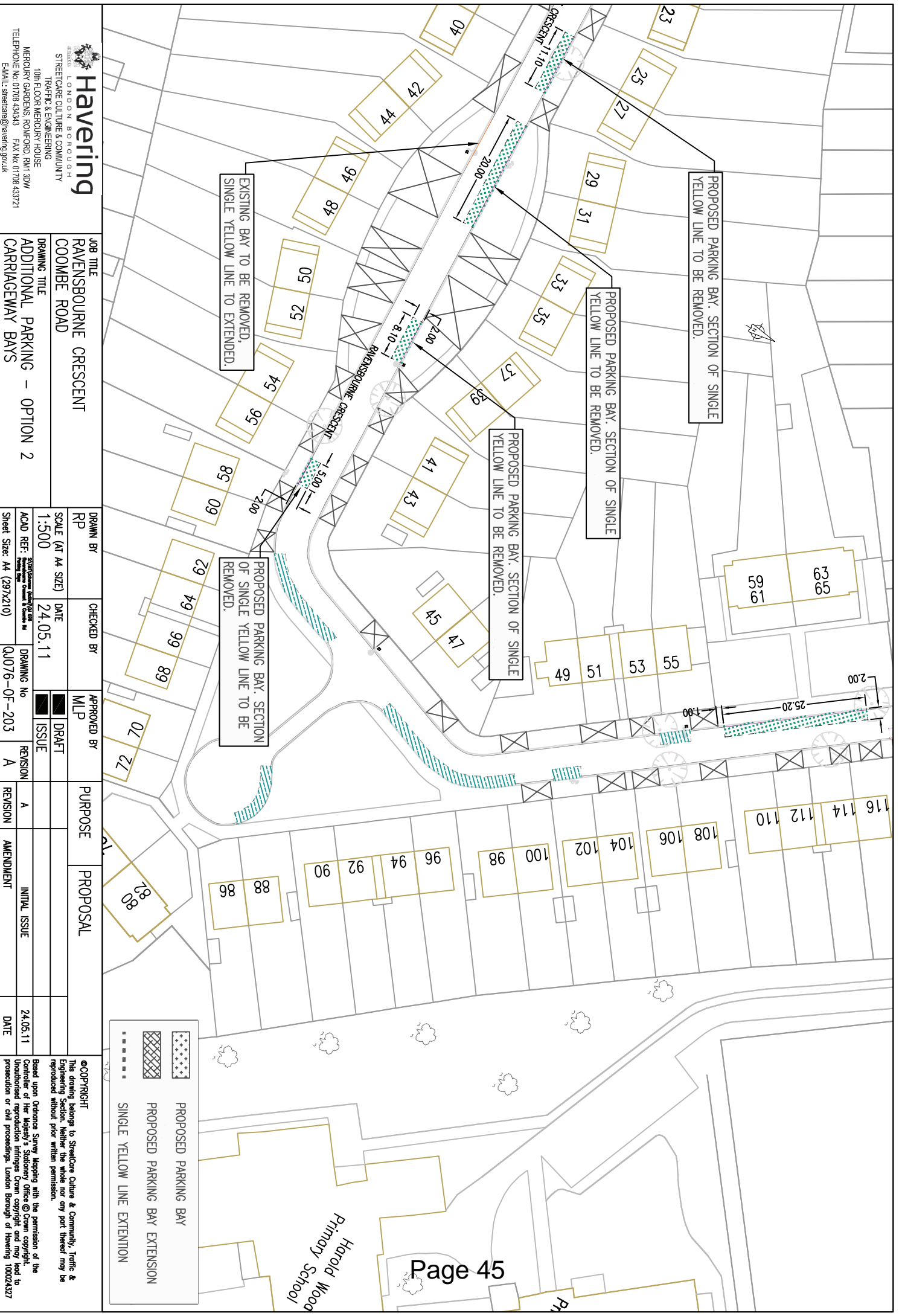
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 CARRIAGEWAY BAYS

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 E-MAIL: streetcare@havering.gov.uk

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RECOMMENDATIONS

1. That the Committee having considered the representations made either;
 - (i) Recommends to the Cabinet Member for Community Empowerment that the parking bay extensions and amendments to the existing 'at any time' waiting restrictions (double yellow lines) on Brooklands Road Marshalls Road and Medora Road be implemented as shown on Drawings QJ078-OF-01-A to 05-A; or
 - (ii) That the proposals be rejected.

3. That it be noted that the estimated cost of £3,500 for implementation will be met from the Council's 2011/12 revenue budget for Minor Parking Schemes.

REPORT DETAIL

1.0 Background

- 1.1 At its meeting of 17th August 2010, the Committee considered a Highways Scheme Application (Item 45) from residents for additional residents' parking bays in Brooklands Road, Marshall Road and Medora Road (already being within the Romford CPZ).
- 1.2 The Highways Advisory Committee agreed that the Head of StreetCare should proceed with the design and consultation of suitable measures.
- 1.3 Proposals were drafted as shown on Drawings QJ078-CON-01 to 05-A.
- 1.4 Approximately 250 letters were hand-delivered to residents potentially affected by the scheme on or just after 29th November 2010, with a closing date of 7th January 2011. In addition, the proposals were advertised. The emergency services and London Buses were also consulted.

2.0 Outcome of Public Consultation

- 2.1 By the close of the consultation, 5 responses were received. The responses are summarised in Appendix I of this report.

- 2.2 Of these responses, 2 residents were in objection to part of the scheme (within the vicinity of their property), 1 was due to apply for a vehicle crossover and 2 other residents were in favour of the scheme.
- 2.3 London Buses made no comment to the scheme as no bus routes operate within the vicinity.
- 2.4 The Metropolitan Police Traffic Unit and the London Fire Brigade had no objections to the scheme. No response was received by the London Ambulance Service.

3.0 Staff Comments

- 3.1 Staff suggest that the proposed scheme will provide an increase in parking facilities within the area and ease the current parking problems for residents caused by lack of spaces.
- 3.2 Where residents have objected to the scheme, Staff are of the view that some bays can be removed near those residents, whilst retaining other bays. The amended layouts are shown on Drawings QJ078-OF-01-A to 05-A.
- 3.3 The Committee could decide that the low response rate and objections mean that the whole scheme should be rejected.

IMPLICATIONS AND RISKS

Financial implications and risks:

The estimated cost of £3,500 can be met from the Council's 2011/12 revenue budget for Minor Parking Schemes.

Legal implications and risks:

Parking management schemes (including restrictions and bays) require consultation and the advertisement of proposals before a decision can be taken on their introduction.

Human Resources implications and risks:

None.

Equalities implications and risks:

Parking management schemes in residential areas are often installed to improve road safety and accessibility for residents who may be affected by long-term non-residential parking.

Parking restrictions have the potential to displace parking to adjacent areas, which may be detrimental to others.

Blue-badge holders are able to park with an unlimited time in resident permit bays and up to three hours on restricted areas (unless a loading ban is in force).

BACKGROUND PAPERS

Project file: QJ 078 Brooklands Road Parking Bays

**APPENDIX I
LETTER AND QUESTIONNAIRE**



Bob Wenman
Head of StreetCare

Culture & Community
London Borough of Havering
Mercury House
Mercury Gardens
Romford, RM1 3DW

The residents of
Brooklands Road
Marshalls Road
Medora Road

Please call: Raj Padam
Telephone: 01708 432501
Fax: 01708 433721
Email: highways@havering.gov.uk

My Ref: QJ078-CON-01 to 05
Your Ref:

Date: 29 November 2010

Dear Sir or Madam;

PROPOSED ADDITIONAL PARKING BAY BROOKLANDS ROAD AREA

After several requests from local residents the Council has proposals to provide additional parking bays around the Brooklands Road area, for details please see attached drawings.

Before a final decision is made, you have the opportunity to comment on the proposals. Comments should be made **in writing to the above address or by email at highways@havering.gov.uk** and should reach us by **07 January 2011**. If you have any questions, please do not hesitate in contacting us on 01708 432501 or 01708 433704.

Please note that all comments we receive are open to public inspection.

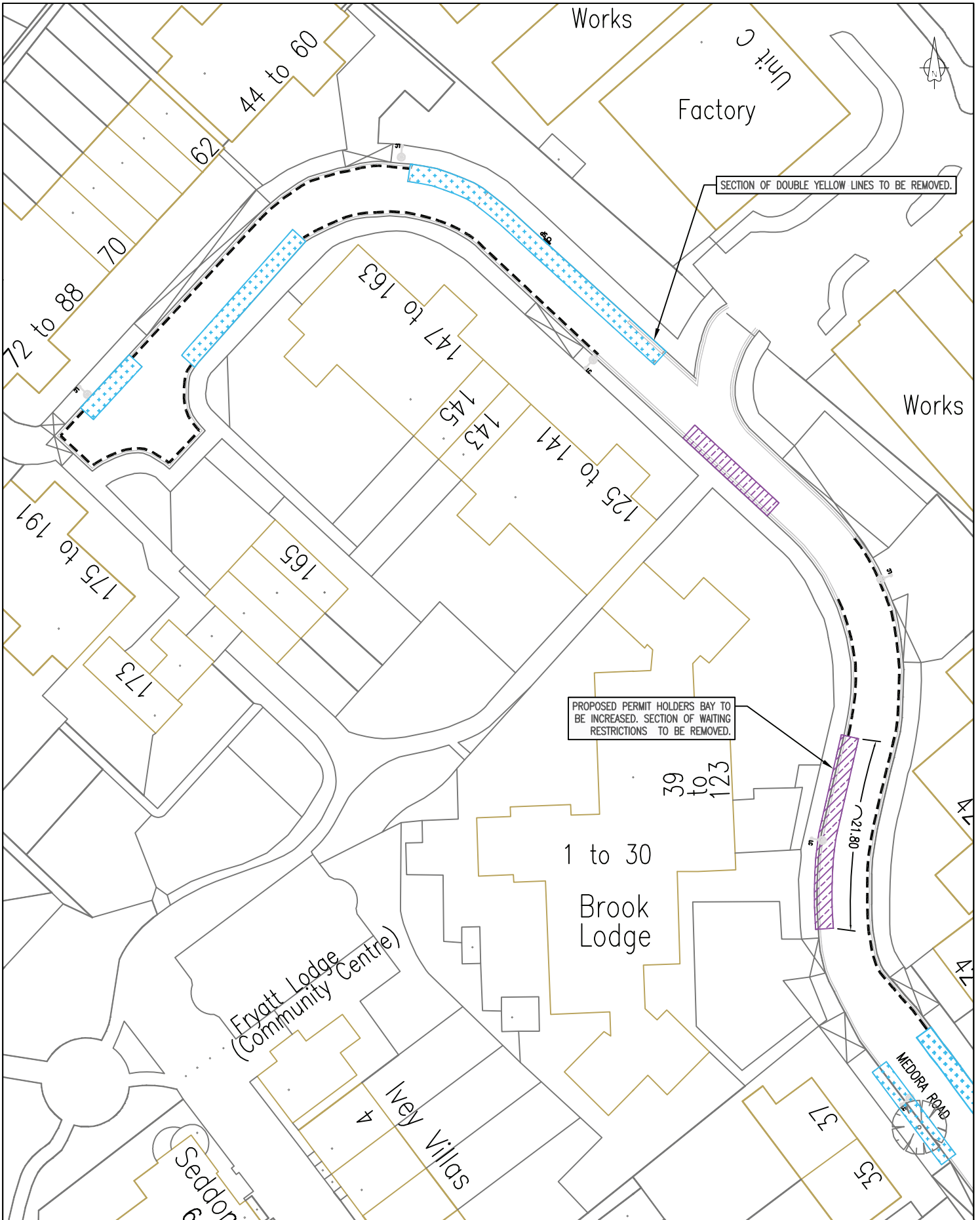
Yours sincerely,

Raj Padam MCIHT
StreetCare - Traffic & Engineering

**APPENDIX II
CONSULTATION RESPONSES**

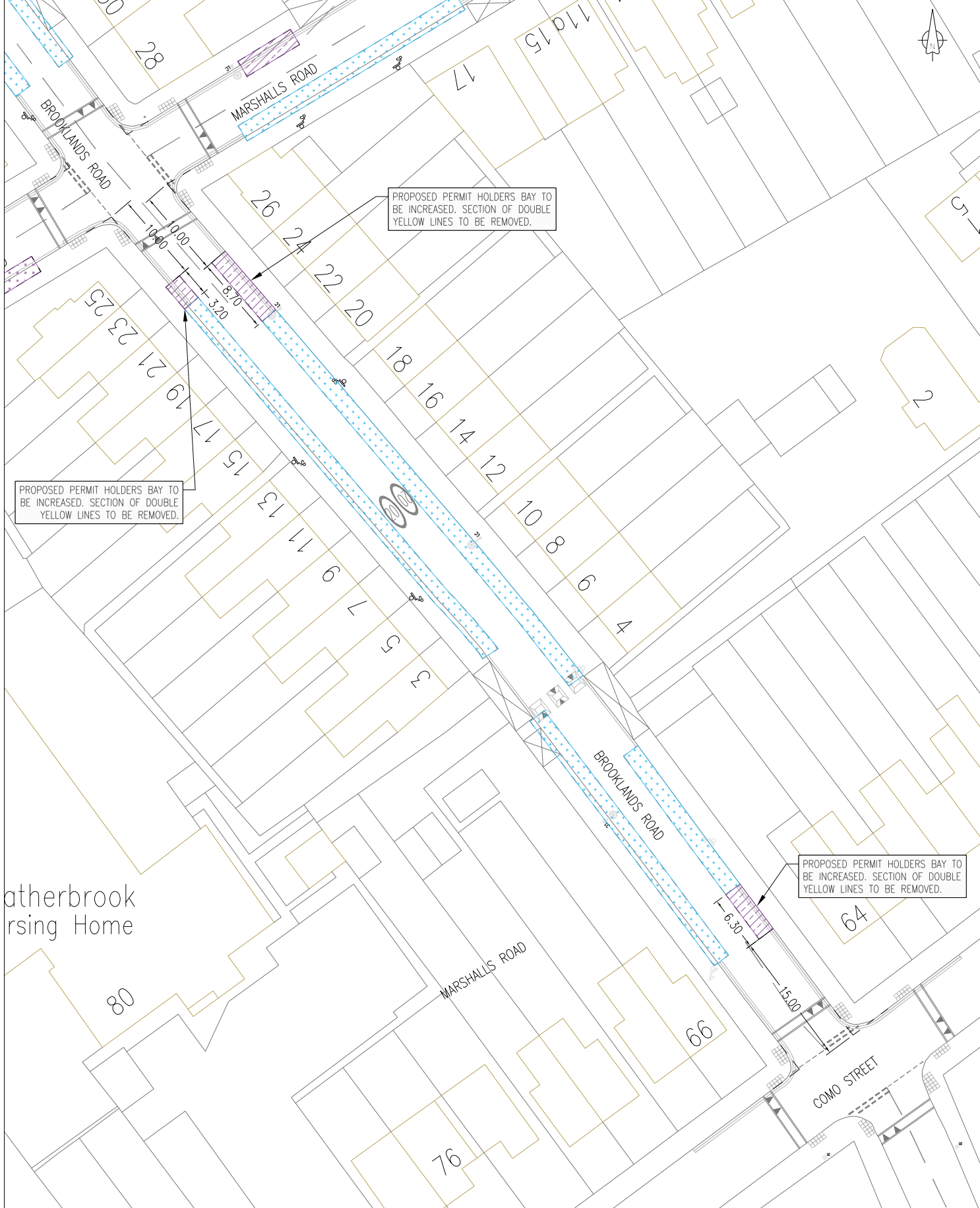
Highways Advisory Committee, 12 July 2011

30.11.10 15 Marshalls Road	Resident would like to vote against any parking bays to be extended to outside their property as the resident is planning on providing off street parking.
03.12.10 Flat 9, Ford Lodge	Resident welcomes the scheme, although we have allocated parking at Ford Lodge (Medora road), very few of us can actually park here as the people in Medora road are always using our parking bays. Additional parking and eradication of restricted parking can only help us in this situation. Please take this message as a recommendation from us that we approve of your proposal
10.12.10 37 Medora Road	<p>Resident has stated that the proposed parking bay outside Brook Lodge will unsighted when accessing his driveway. The emergency services and other vehicles will encounter difficulties passing the proposed bays.</p> <p>Resident feels that the parking bays should be placed on the other side of the road in front of the new residential dwellings as this will improve visibility.</p> <p>If they have to come out into the road to go round parked cars they will be more visible to oncoming cars approaching a corner the driver cannot see round</p>
27.12.10 25 Brooklands Road	<p>Resident feels that the proposed parking bays by the side of their property would block the vision when pulling off and onto the drive way.</p> <p>Resident would like some extra traffic calming implementation at the corner of their property as cars often speed round and also perform dangerous U turns swinging onto the pavement at the side of their house.</p> <p>Resident feels this proposal is dangerous as car speed near their property and by allowing cars to park on the corner of 25 Brooklands Road with 2 wheels on the pavement this would restrict the walk way for pedestrians, especially wheel chairs and buggies as a lot of parents and children go past on their way to school leading to cars being scratched and damaged.</p>
06.01.11 3 Medora Road	Resident has no objections to the proposal, and would really welcome extra parking spaces in the area, as parking is difficult neat their property.



<p>10th FLOOR MERCURY HOUSE MERCURY GARDENS ROMFORD, RM1 3DW TELEPHONE No: 01708 434343 FAX No: 01708 433721 E-MAIL: streetcare@haverling.gov.uk</p>		PURPOSE ©COPYRIGHT This drawing belongs to StreetCare Culture & Community, Traffic & Engineering Section. Neither the whole nor any part thereof may be reproduced without prior written permission. Based upon Ordnance Survey Mapping with the permission of the Controller of Her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. London Borough of Havering 100024327		PROPOSAL		EXISTING PERMIT HOLDER BAY PROPOSED PERMIT HOLDER BAY PROPOSED 'AT ANY TIME' WAITING RESTRICTIONS	
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JOB TITLE
**BROOKLANDS ROAD &
SURROUNDING AREA**

DRAWING TITLE
**PROPOSED INCREASE TO PERMIT
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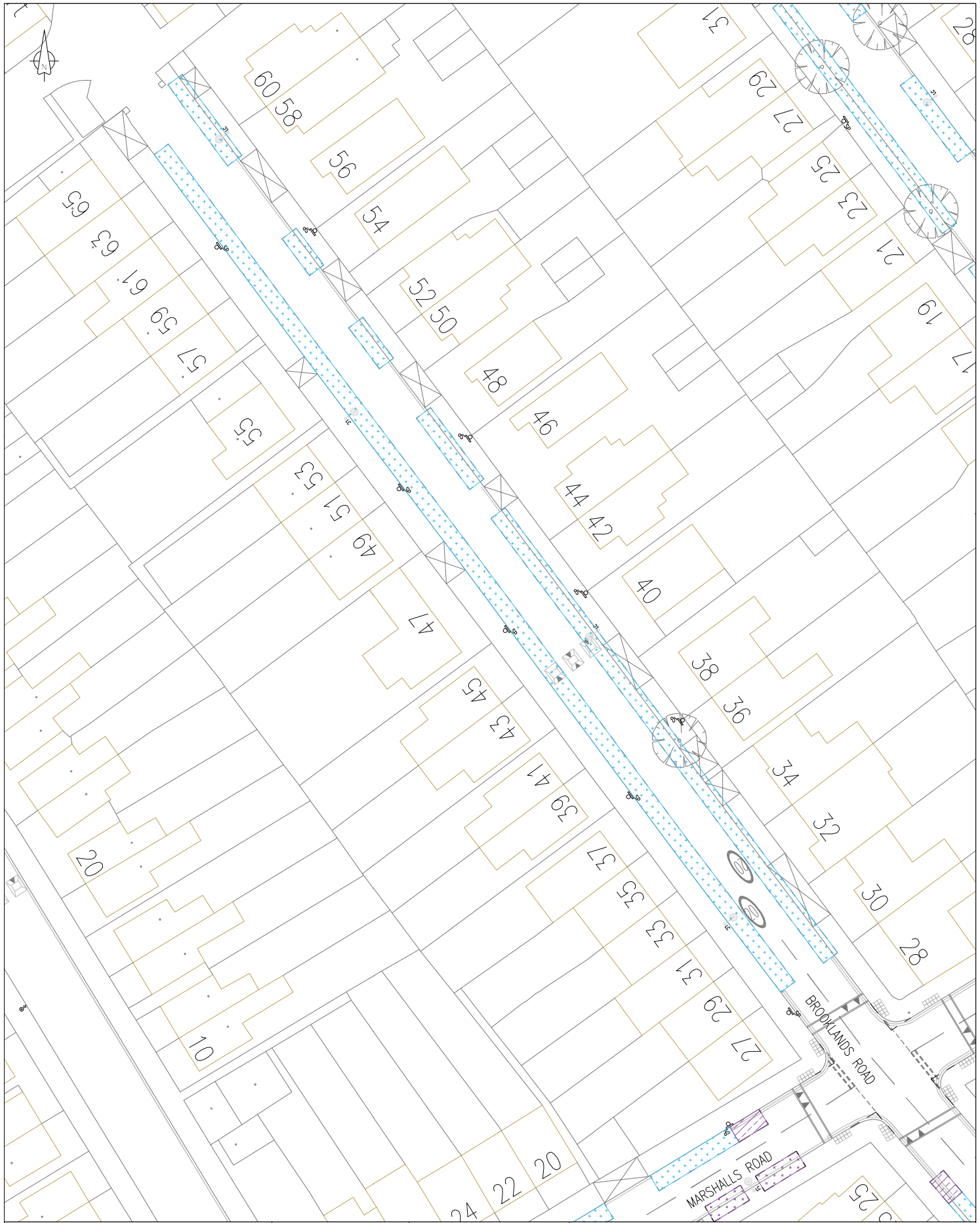
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 EXISTING PERMIT HOLDER BAY
 PROPOSED PERMIT HOLDER BAY

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 FAX No: 01708 433721
 E-MAIL: streetcare@havering.gov.uk

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 SURROUNDING AREA**

DRAWING TITLE
**PROPOSED INCREASE TO PERMIT
 HOLDER BAYS**

SCALE (AT A4 SIZE) DATE
 N.T.S. 22.09.10



PURPOSE PROPOSAL

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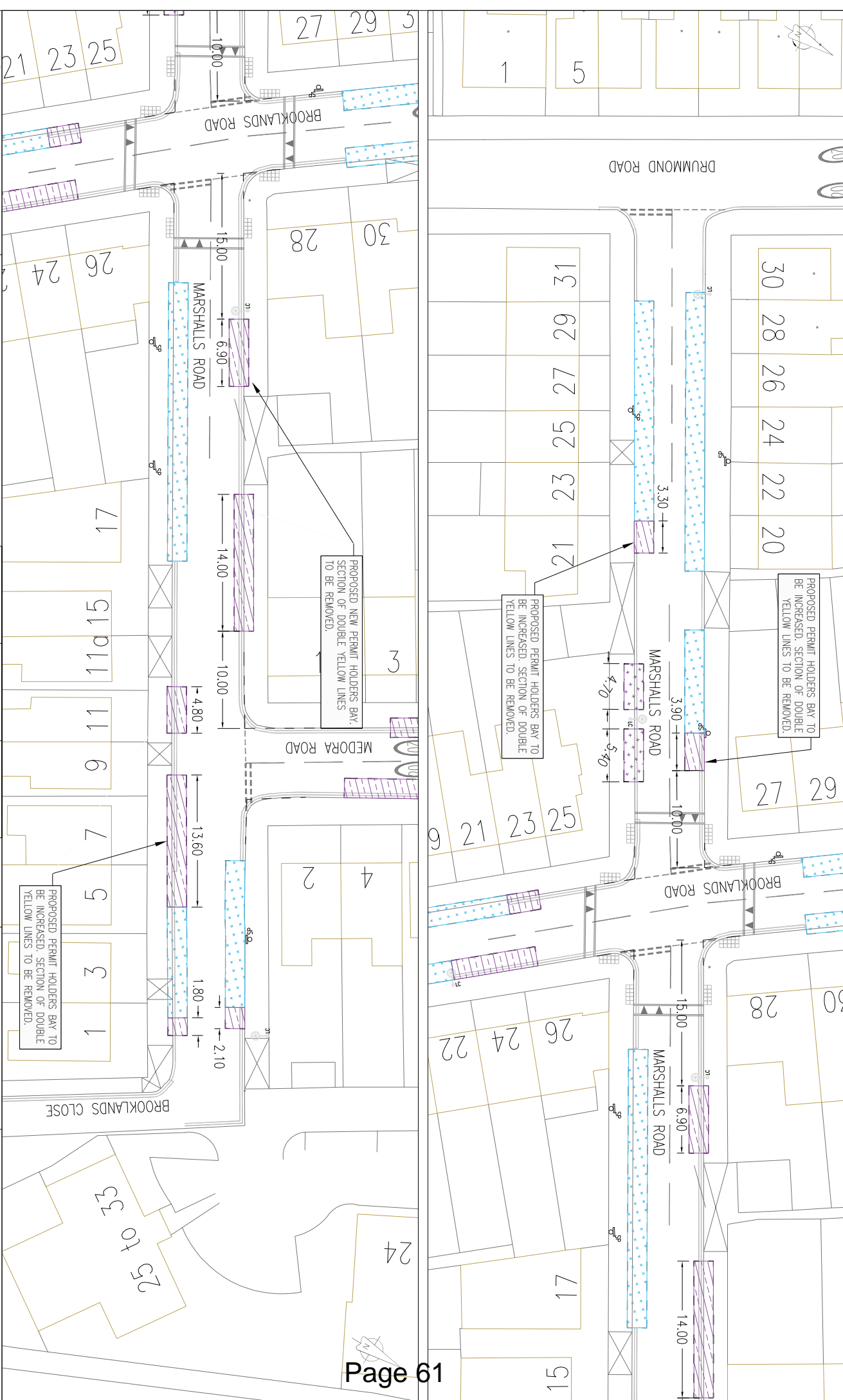
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	EXISTING PERMIT HOLDER BAY
	PROPOSED PERMIT HOLDER BAY
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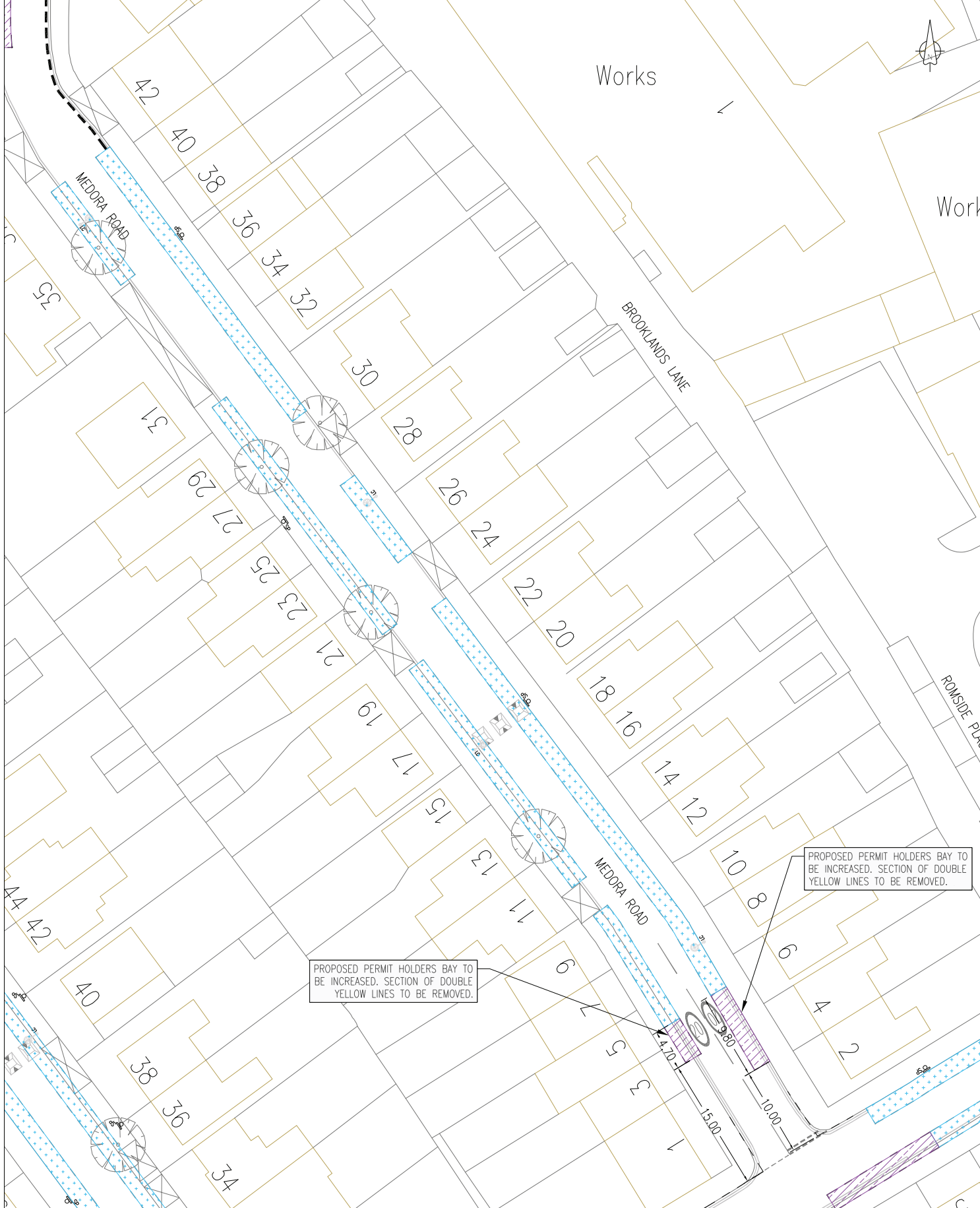
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		REVISION A	DATE 22.09.10

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Havering
 10th FLOOR MERCURY HOUSE
 MERCURY GARDENS
 ROWSIDE, RM1 3DW
 TELEPHONE No: 01708 434343
 FAX No: 01708 433721
 E-MAIL: streetcare@havering.gov.uk

JOB TITLE
**BROOKLANDS ROAD &
 SURROUNDING AREA**

DRAWING TITLE
**PROPOSED INCREASE TO PERMIT
 HOLDER BAYS**

SCALE (AT A4 SIZE) DATE
 N.T.S. 22.09.10

PURPOSE PROPOSAL

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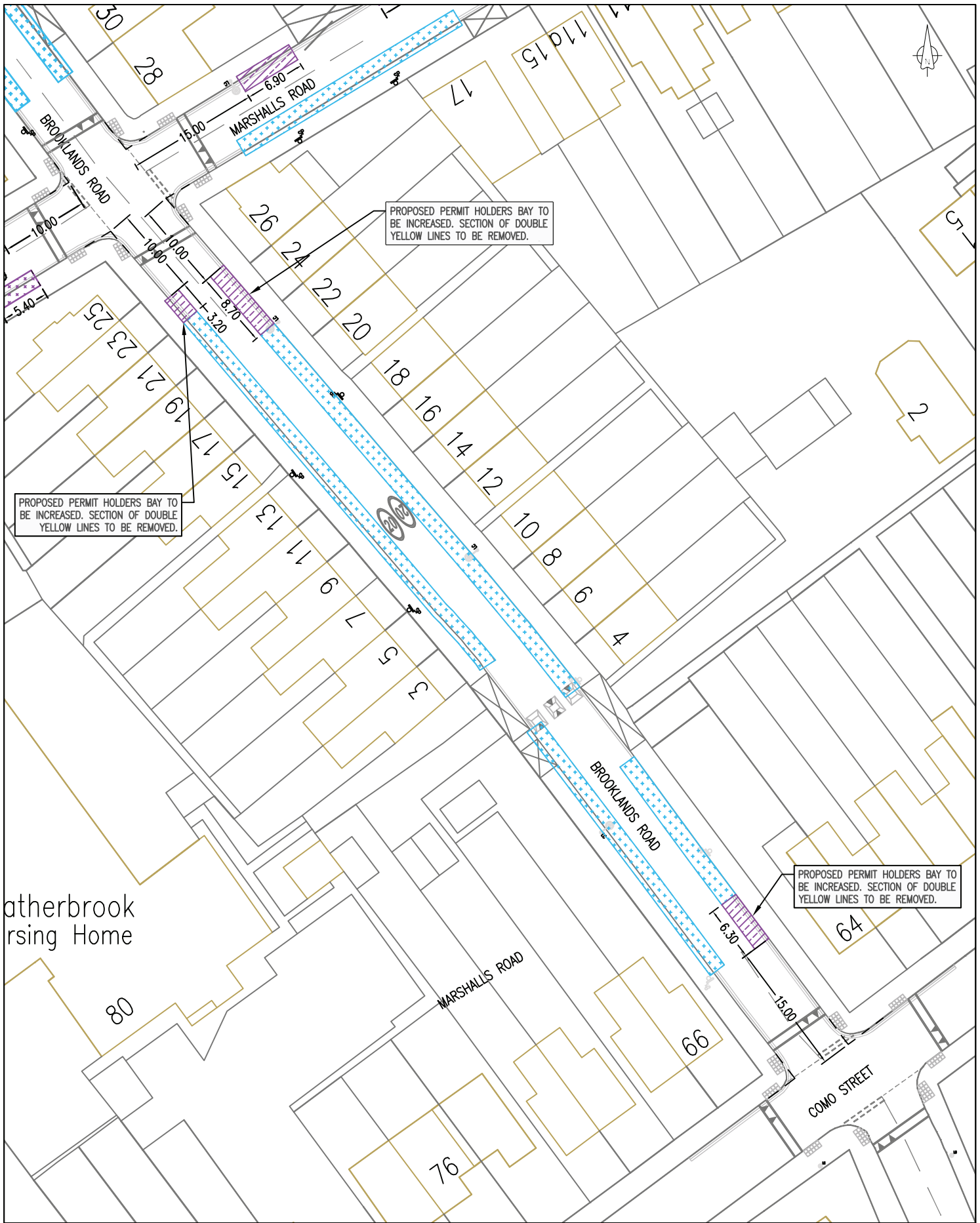
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 PROPOSED PERMIT HOLDER BAY

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Haverling
10th FLOOR MERCURY HOUSE
MERCURY GARDENS
ROMFORD, RM1 3DW
TELEPHONE: No: 01708 434343
FAX: No: 01708 433721
E-MAIL: streetcare@haverling.gov.uk

STREETCARE - CULTURE & COMMUNITY

JOB TITLE
**BROOKLANDS ROAD &
SURROUNDING AREA**

DRAWING TITLE
**PROPOSED INCREASE TO PERMIT
HOLDER BAYS**

SCALE (AT A4 SIZE)
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DATE
23.05.11

DRAFT
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PURPOSE
PROPOSAL

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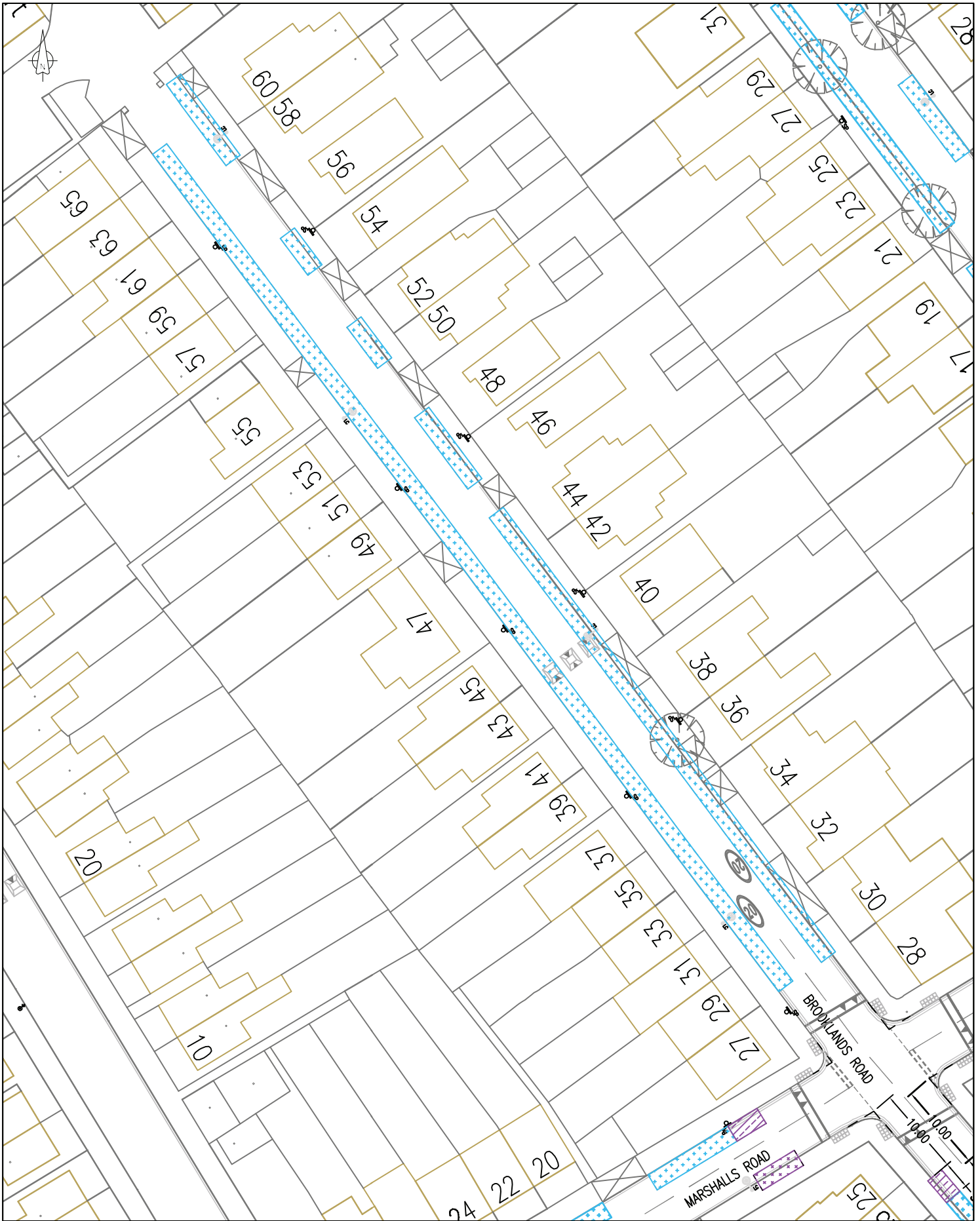
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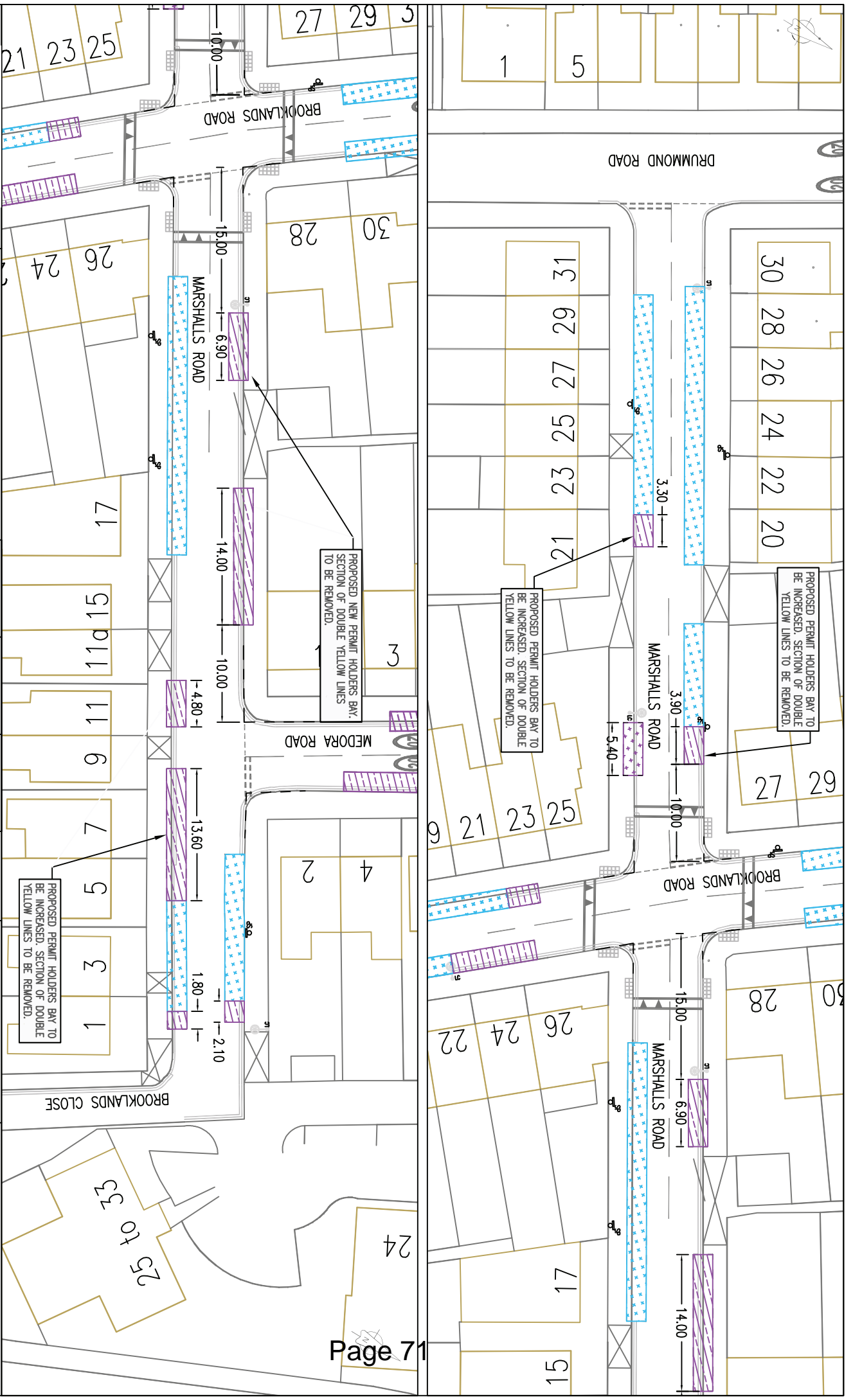
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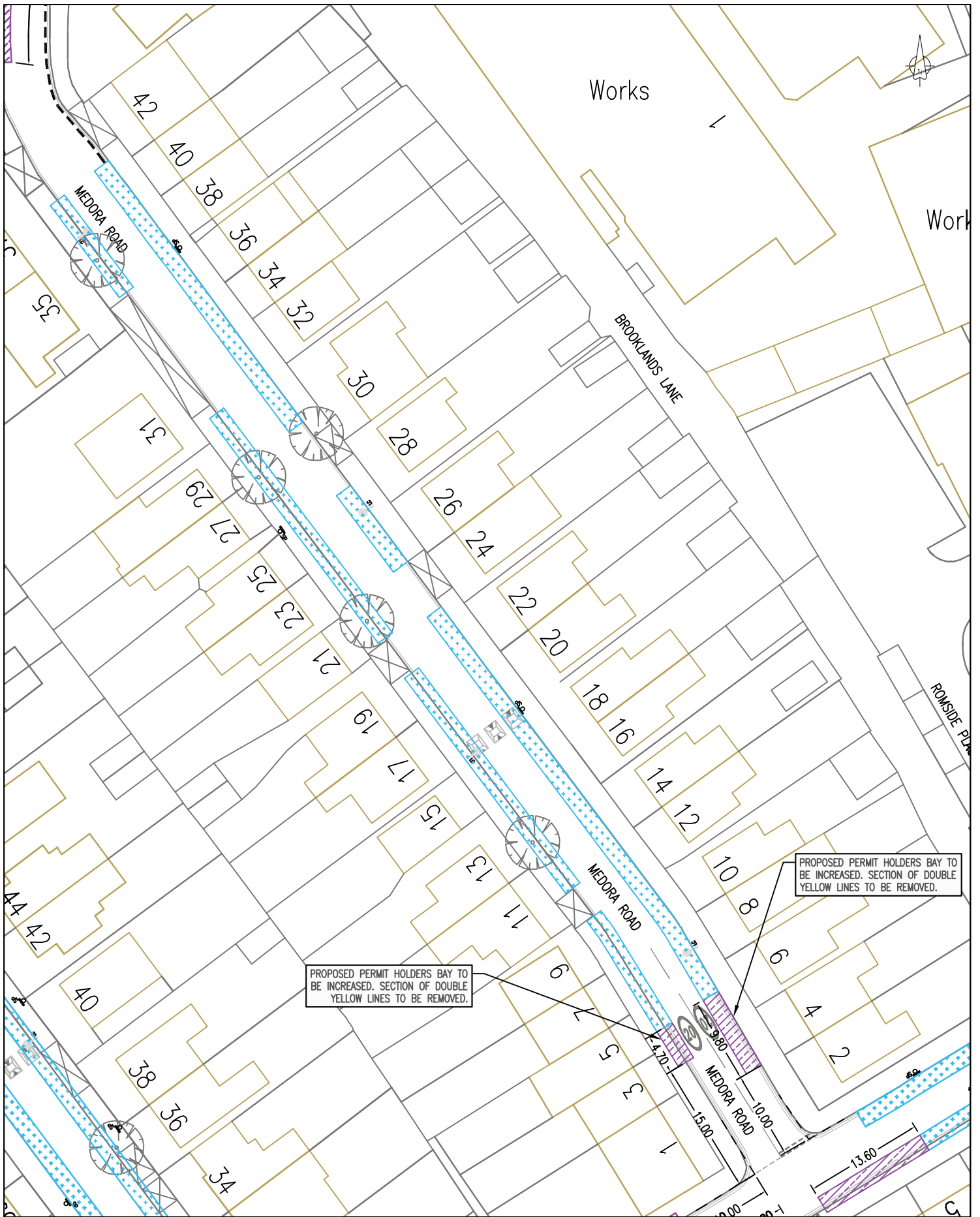
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<p>Havering ARABICA LONDON BOROUGH STREETCARE CULTURE & COMMUNITY TRAFFIC & ENGINEERING 10th FLOOR MERCURY HOUSE MERCURY GARDENS, ROOM 400, RM1 3DW TELEPHONE No: 01708 434343 FAX No: 01708 433721 E-MAIL: streetcare@havering.gov.uk</p>		<p>JOB TITLE BROOKLANDS ROAD & SURROUNDING AREA</p>		<p>DRAWN BY RP</p>		<p>CHECKED BY IH</p>		<p>APPROVED BY MLP</p>		<p>PURPOSE PROPOSAL</p>	
<p>DRAWING TITLE PROPOSED INCREASE OF PARKING PERMIT HOLDERS BAYS</p>		<p>SCALE (AT A4 SIZE) N.T.S.</p>		<p>DATE 23.05.11</p>		<p>ISSUE DRAFT</p>		<p>REVISION A</p>		<p>INITIAL ISSUE AMENDMENT</p>	
<p>ACAD REF: Sheet Size: A4 (297x210)</p>		<p>DRAWING No Q1078-0F-03</p>		<p>REVISION A</p>		<p>REVISION A</p>		<p>DATE 23.05.11</p>		<p>DATE 23.05.11</p>	

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<p>JOB TITLE BROOKLANDS ROAD & SURROUNDING AREA</p>		<p>©COPYRIGHT This drawing belongs to StreetCare Culture & Community, Traffic & Engineering Section. Neither the whole nor any part thereof may be reproduced without prior written permission.</p>		<p>Based upon Ordnance Survey Mapping with the permission of the Controller of Her Majesty's Stationery Office © Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. London Borough of Havering 100024327</p>		<p>DRAWN BY RP</p>		<p>CHECKED BY IH</p>		<p>APPROVED BY MLP</p>	
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9

HIGHWAYS ADVISORY COMMITTEE

REPORT

12 July 2011

Subject Heading:

**GRENFELL AVENUE AND ESTATE
PARKING REVIEW
Outcome of questionnaire consultation**

Report Author and contact details:

Raj Padam
Engineer
01708 432501
rajpal.padam@havering.gov.uk

The subject matter of this report deals with the following Council Objectives

- | | |
|----------------------------------------------------------------------|-------------------------------------|
| Clean, safe and green borough | <input checked="" type="checkbox"/> |
| Excellence in education and learning | <input type="checkbox"/> |
| Opportunities for all through economic, social and cultural activity | <input type="checkbox"/> |
| Value and enhance the life of every individual | <input checked="" type="checkbox"/> |
| High customer satisfaction and a stable council tax | <input type="checkbox"/> |

SUMMARY

This report presents the views of those responding to a parking survey in the Grenfell Avenue area of Romford and proposes further action based on the responses across the area.

The scheme is within **HYLANDS** ward.

RECOMMENDATIONS

1. That the Committee having considered the responses and information set out in this report recommends that the Head of StreetCare should not proceed further with the design and consultation for a scheme.

REPORT DETAIL

1.0 Background

- 1.1 At its meeting of 17th August 2010, the Committee considered a Highways Scheme Application (Item 24) for various parking-related matters in the Grenfell Avenue area, raised by a ward councillor on behalf of residents.
- 1.2 Staff advised the Committee that before any detailed work took place, it would be useful to undertake a parking review questionnaire of the area to gauge the extent of any local issues.
- 1.3 The Committee agreed that the Head of StreetCare should proceed and so approximately 304 letters with a questionnaire were hand-delivered to residents and businesses in the area on or just after 27th September 2010. The letter and questionnaires are in Appendix I to this report. The area involved is shown on Drawing QJ074-OI-01-A.

2.0 Outcome of Public Consultation

- 2.1 By the close of consultation 78 responses were received from residents (17% to 27% response rate depending on street). The responses are summarised in Appendix II of this report.
- 2.2 A majority of the respondents felt that there was not a parking problem within their street.

3.0 Staff Comments

- 3.1 As there wasn't a significant response from residents, staff do not feel that a scheme should be taken forward at this stage.

IMPLICATIONS AND RISKS

Financial implications and risks:

None, as no scheme is proposed to be taken forward.

Legal implications and risks:

None, as no scheme is proposed to be taken forward.

Human Resources implications and risks:

None, as no scheme is proposed to be taken forward.

Equalities implications and risks:

None, as no scheme is proposed to be taken forward.

BACKGROUND PAPERS

Project File: QJ 074 Grenfell Avenue & Estate Parking Survey

**APPENDIX I
LETTER AND QUESTIONNAIRE**



Bob Wenman
Head of StreetCare

Culture & Community
London Borough of Havering
10th Floor, Mercury House
Mercury Gardens
Romford, RM1 3DW

The Resident or Occupier
Grenfell Avenue
Gordon Avenue
Edison Avenue & Close
Wren Gardens

Please call: Raj Padam
Telephone: 01708 432501
Fax: 01708 433721
Email: highways@havering.gov.uk

My Ref: QJ 074-CON-01-A
Your Ref:

Date 27 September 2010

Dear Sir or Madam,

GRENFELL AVENUE & ESTATE PARKING REVIEW

The Council has received various parking-related complaints and concerns from the Grenfill Avenue area. In order to decide if any controls are required, the Council's Highways Advisory Committee has agreed that I should write to you with a questionnaire to gauge your view.

I should be grateful if you would complete the questionnaire enclosed with this letter and if needed, provide some brief comments relating to any on-street parking issues you encounter in the area. We are not able to deal with non-parking related problems through this exercise.

The Council does not have any views on what is required (if anything) and so this is your chance to make your views known, as the Highways Advisory Committee can only make recommendations based on the replies we receive.

You should return your completed questionnaires to completed questionnaires to;

London Borough of Havering
StreetCare, Traffic & Engineering
10th Floor, Mercury House
Mercury Gardens
Romford RM1 3DW

You may also send responses either in text form or a scanned document electronically to: highways@havering.gov.uk

Questionnaires should be returned by **FRIDAY 15 OCTOBER 2010**. Should the outcome of this process lead to detailed proposals, then those potentially affected will be consulted.

If you have any questions, please do not hesitate in contacting us on 01708 432501 or 01708 433704.

Yours faithfully,



Raj Padam MCHIT
Engineer
Traffic & Engineering

APPENDIX II
CONSULTATION RESPONSES

GRENFELL AVENUE

Letter delivered **160**
 Responses received by close of consultation **34**
 Response rate **22%**

1.	In your view, is there a parking problem in your road severe enough to justify action being taken by the Council? If your answer is YES go to Part A, if NO go to Part B	Yes	12 (35%)
		No	22 (65%)

PART A

Please complete if you feel the Council should take action with parking

2.	Do you consider the parking problem to be caused by?	Residents	1 (8.3%)
		Non-residents	7 (58.3%)
		Both	3 (25%)
		Did not answer	1 (8.3%)
3.	What form of parking control would you prefer to ease the situation?	Residents' Parking	5 (41.7%)
		Waiting Restrictions	5 (41.7%)
		Did not answer	2 (16.7%)
4.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	8 (67%)
		1 hour in the morning 10:30am to 11:30am	1 (8%)
		Did not answer	3 (25%)
5.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	4 (33%)
		Mon – Sat	5 (42%)
		Did not answer	3 (25%)
6.	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult. Such restrictions would be in force, 24 hours per day, 7 days per week?	Yes	7 (58%)
		No	3 (25%)
		Did not answer	2 (17%)

PART B

This section is for those who do not consider there to be a parking problem to give their views should the Council ultimately decide to implement a scheme

7.	What form of parking control would you prefer to ease the situation?	Residents' Parking	6 (27%)
		Waiting Restrictions	3 (14%)
		Did not answer	13 (59%)
8.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	3 (14%)
		1 hour in the morning 10:30am to 11:30am	7 (32%)
		Did not answer	12 (54%)
9.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	9 (41%)
		Mon - Sat	1 (4%)
		Did not answer	12 (55%)
10.	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult?	Yes	7 (32%)
		No	5 (23%)
		Did not answer	10 (45%)

GORDON AVENUE

Letter delivered 45
Responses received by close of consultation 9
Response rate 20%

1.	In your view, is there a parking problem in your road severe enough to justify action being taken by the Council? If your answer is YES go to Part A, if NO go to Part B	Yes	1 (11%)
		No	8 (89%)

PART A

Please complete if you feel the Council should take action with parking

2.	Do you consider the parking problem to be caused by?	Residents	0
		Non-residents	0
		Both	1
3.	What form of parking control would you prefer to ease the situation?	Residents' Parking	0
		Waiting Restrictions	1
		Did not answer	0
4.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	1
		1 hour in the morning 10:30am to 11:30am	0
5.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	0
		Mon – Sat	1
6.	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult. Such restrictions would be in force, 24 hours per day, 7 days per week?	Yes	1
		No	0

PART B

This section is for those who do not consider there to be a parking problem to give their views should the Council ultimately decide to implement a scheme

7.	What form of parking control would you prefer to ease the situation?	Residents' Parking	2 (25%)
		Waiting Restrictions	3 (37.5%)
		Did not answer	3 (37.5%)
8.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	3 (37.5%)
		1 hour in the morning 10:30am to 11:30am	1 (12.5%)
		Did not answer	4 (50%)
9.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	3 (37.5%)
		Mon - Sat	2 (25%)
		Did not answer	3 (37.5%)
10.	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult?	Yes	4 (50%)
		No	1 (12.5%)
		Did not answer	3 (37.5%)

EDISON CLOSE AND EDISON AVENUE

Letter delivered **81**
 Responses received by close of consultation **22**
 Response rate **27%**

1.	In your view, is there a parking problem in your road severe enough to justify action being taken by the Council? If your answer is YES go to Part A, if NO go to Part B	Yes	2 (9%)
		No	20 (91%)

PART A

Please complete if you feel the Council should take action with parking

2.	Do you consider the parking problem to be caused by?	Residents	0
		Non-residents	2
		Both	0
3.	What form of parking control would you prefer to ease the situation?	Residents' Parking	1
		Waiting Restrictions	0
		Did not answer	1
4.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	0
		1 hour in the morning 10:30am to 11:30am	1
		Other	1
5.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	1
		Mon – Sat	0
		Other	1
6.	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult. Such restrictions would be in force, 24 hours per day, 7 days per week?	Yes	1
		No	1

PART B

This section is for those who do not consider there to be a parking problem to give their views should the Council ultimately decide to implement a scheme

7.	What form of parking control would you prefer to ease the situation?	Residents' Parking	6 (30%)
		Waiting Restrictions	2 (10%)
		Neither	5 (25%)
		Did not answer	7 (35%)
8.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	4 (20%)
		1 hour in the morning 10:30am to 11:30am	3 (15%)
		Neither	5 (25%)
		Did not answer	8 (40%)
9.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	5 (25%)
		Mon - Sat	3 (15%)
		Neither	5 (25%)
		Did not answer	7 (35%)
10.	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult?	Yes	15 (75%)
		No	1 (5%)
		Did not answer	14 (20%)

WREN GARDENS

Letter delivered 18
 Responses received by close of consultation 3
 Response rate 17%

1.	In your view, is there a parking problem in your road severe enough to justify action being taken by the Council? If your answer is YES go to Part A, if NO go to Part B	Yes	1 (%)
		No	2 (%)

PART A

Please complete if you feel the Council should take action with parking

2.	Do you consider the parking problem to be caused by?	Residents	0
		Non-residents	0
		Both	1
3.	What form of parking control would you prefer to ease the situation?	Residents' Parking	0
		Waiting Restrictions	1
4.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	1
		1 hour in the morning 10:30am to 11:30am	0
5.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	1
		Mon – Sat	0
6.	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult. Such restrictions would be in force, 24 hours per day, 7 days per week?	Yes	1
		No	0

PART B

This section is for those who do not consider there to be a parking problem to give their views should the Council ultimately decide to implement a scheme

7.	What form of parking control would you prefer to ease the situation?	Residents' Parking	0
		Waiting Restrictions	1 (50%)
		Did not answer	1 (50%)
8.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	0
		1 hour in the morning 10:30am to 11:30am	1 (50%)
		Did not answer	1 (50%)
9.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	1 (50%)
		Mon - Sat	0
		Did not answer	1 (50%)
10.	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult?	Yes	1 (50%)
		No	1 (50%)



Havering
 LONDON BOROUGH
 STREETCARE - CULTURE & COMMUNITY

10th FLOOR MERCURY HOUSE
 MERCURY GARDENS
 ROMFORD, RM1 3DW
 TELEPHONE: 01708 434343
 FAX: 01708 433721
 E-MAIL: streetcare@havering.gov.uk

JOB TITLE
 GRENFELL AVENUE &
 SURROUNDING AREA

DRAWING TITLE
 PARKING REVIEW AREA

SCALE (AT A4 SIZE)
 N.T.S.

DATE

DRAFT **ISSUE**

PURPOSE	CONSULTATION
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10

REPORT

HIGHWAYS ADVISORY COMMITTEE

12 July 2011

Subject Heading:

**EYHURST AVENUE
PARKING REVIEW
Outcome of questionnaire consultation**

Report Author and contact details:

Raj Padam
Engineer
01708 432501
rajpal.padam@havering.gov.uk

The subject matter of this report deals with the following Council Objectives

- | | |
|----------------------------------------------------------------------|-------------------------------------|
| Clean, safe and green borough | <input checked="" type="checkbox"/> |
| Excellence in education and learning | <input type="checkbox"/> |
| Opportunities for all through economic, social and cultural activity | <input type="checkbox"/> |
| Value and enhance the life of every individual | <input checked="" type="checkbox"/> |
| High customer satisfaction and a stable council tax | <input type="checkbox"/> |

SUMMARY

This report presents the views of those responding to a parking survey for the Eyhurst Avenue area and proposes further action based on the responses across the area.

The scheme is within **ELM PARK & HACTON** wards.

RECOMMENDATIONS

1. That the Committee having considered the responses and information set out in this report recommends that the Head of StreetCare should not proceed further with the scheme.

REPORT DETAIL

1.0 Background

- 1.1 At its meeting of 17th August 2010, the Committee considered a Highways Scheme Application (Item 25) for action to deal with parking caused by those not wishing to use the nearby car park in Elm Park.
- 1.2 Staff advised the Committee that before any detailed work took place, it would be useful to undertake a parking review questionnaire of the area to gauge the extent of any local issues.
- 1.3 The Committee agreed that the Head of StreetCare should proceed with such a questionnaire and so approximately 155 letters with a questionnaire were hand-delivered to residents and businesses in the area on or just after 27th September 2010, the letter and questionnaires are in Appendix I to this report. The area involved is shown on Drawing QJ075-OI-01-A.

2.0 Outcome of Public Consultation

- 2.1 By the close of the consultation, 47 responses were received from residents in the Eyhurst Avenue area (30% response). The responses are summarised in Appendix II of this report.
- 2.2 A majority of the respondents felt that there was not a parking problem within their street.

3.0 Staff Comments

- 3.1 Staff consider a 30% response as fair for such a survey and so is representative. Of those who responded, the majority (70%) did not consider there to be a problem and so Staff do not recommend taking the matter further.

IMPLICATIONS AND RISKS

Financial implications and risks:

None.

Legal implications and risks:

None.

Human Resources implications and risks:

None.

Equalities implications and risks:

None.

BACKGROUND PAPERS

Project File: QJ 075 Eyhurst Ave Parking Survey

**APPENDIX I
LETTER AND QUESTIONNAIRE**



Bob Wenman
Head of StreetCare

Culture & Community
London Borough of Havering
10th Floor, Mercury House
Mercury Gardens
Romford, RM1 3DW

The Resident or Occupier
Eyhurst Ave

Please call: Raj Padam
Telephone: 01708 432501
Fax: 01708 433721
Email: highways@havering.gov.uk

My Ref: QJ 075-Eyhurst Ave-01-A
Your Ref:

Date 27 September 2010

Dear Sir or Madam,

EYHURST AVENUE PARKING REVIEW

The Council has received various parking-related complaints and concerns from the Eyhurst Avenue area. In order to decide if any controls are required, the Council's Highways Advisory Committee has agreed that I should write to you with a questionnaire to gauge your view.

I should be grateful if you would complete the questionnaire enclosed with this letter and if needed, provide some brief comments relating to any on-street parking issues you encounter in the area. We are not able to deal with non-parking related problems through this exercise.

The Council does not have any views on what is required (if anything) and so this is your chance to make your views known, as the Highways Advisory Committee can only make recommendations based on the replies we receive.

You should return your completed questionnaires to completed questionnaires to;

London Borough of Havering
StreetCare, Traffic & Engineering
10th Floor, Mercury House
Mercury Gardens
Romford RM1 3DW

You may also send responses either in text form or a scanned document electronically to: [**highways@havering.gov.uk**](mailto:highways@havering.gov.uk)

Highways Advisory Committee, 12 July 2011

Questionnaires should be returned by **FRIDAY 15 OCTOBER 2010**. Should the outcome of this process lead to detailed proposals, then those potentially affected will be consulted.

If you have any questions, please do not hesitate in contacting us on 01708 432501 or 01708 433704.

Yours faithfully,



Raj Padam MCHIT
Engineer
Traffic & Engineering

**APPENDIX II
CONSULTATION RESPONSES**

EYHURST AVENUE

Letter delivered 155
Responses received by close of consultation 47
Response rate 30%

1.	In your view, is there a parking problem in your road severe enough to justify action being taken by the Council? If your answer is YES go to Part A, if NO go to Part B	Yes	14 (30%)
		No	33 (70%)

PART A

Please complete if you feel the Council should take action with parking

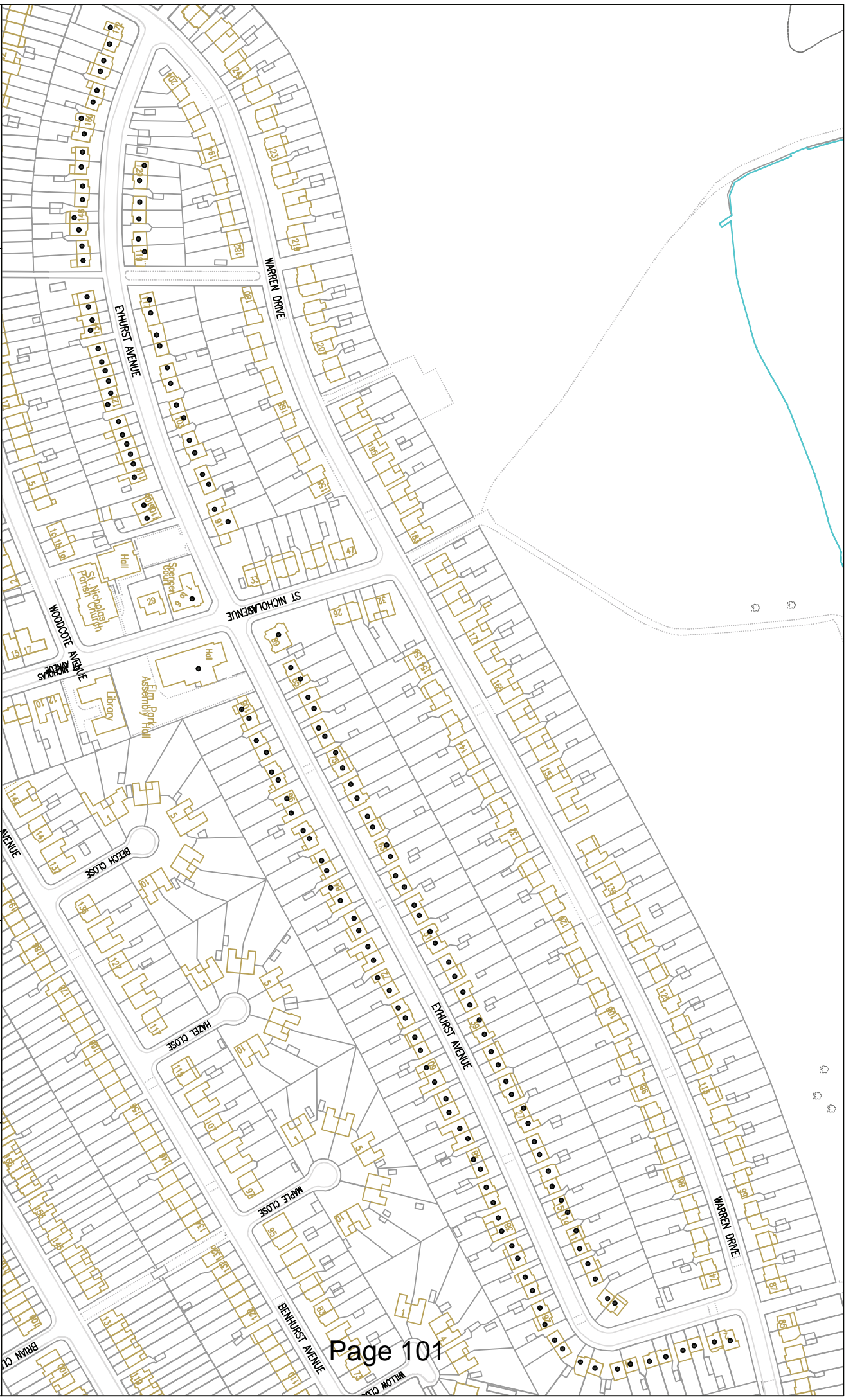
2.	Do you consider the parking problem to be caused by?	Residents	0 (0%)
		Non-residents	7 (50%)
		Both	7 (50%)
3.	What form of parking control would you prefer to ease the situation?	Residents' Parking	8 (57%)
		Waiting Restrictions	6 (43%)
4.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	11 (79%)
		1 hour in the morning 10:30am to 11:30am	3 (21%)
5.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	4 (29%)
		Mon – Sat	9 (64%)
		Did not answer	1 (7%)
6.	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult. Such restrictions would be in force, 24 hours per day, 7 days per week.	Yes	12 (86%)
		No	2 (14%)

PART B

This section is for those who do not consider there to be a parking problem to give their views should the Council ultimately decide to implement a scheme

7.	What form of parking control would you prefer to ease the situation?	Residents' Parking	8 (24%)
		Waiting Restrictions	5 (15%)
		Did not answer	20 (61%)
8.	Over what hours would you like to see any restrictions or residents' parking scheme operating?	All day 8am to 6:30pm	2 (6%)
		1 hour in the morning 10:30am to 11:30am	11 (33%)
		Did not answer	20 (61%)
9.	For which days of the week would you like restrictions or a residents' parking scheme operate?	Mon - Fri	10 (30%)
		Mon - Sat	2 (6%)
		Did not answer	21 (64%)
10.	Do you support double yellow lines being placed at junctions, on bends and where servicing/ fire fighting access is difficult	Yes	16 (49%)
		No	4 (12%)
		Did not answer	13 (39%)

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11

REPORT

HIGHWAYS ADVISORY COMMITTEE

12 July 2011

Subject Heading:

Bus stop improvements in Lodge Lane,
Collier Row – Outcome of the Public
Consultation.

Report Author and contact details:

Musood karim
Principal Engineering Assistant
01708 432804
masood.karim@havering.gov.uk

The subject matter of this report deals with the following Council Objectives

Clean, safe and green borough	<input checked="" type="checkbox"/>
Excellence in education and learning	<input type="checkbox"/>
Opportunities for all through economic, social and cultural activity	<input type="checkbox"/>
Value and enhance the life of every individual	<input checked="" type="checkbox"/>
High customer satisfaction and a stable council tax	<input type="checkbox"/>

SUMMARY

This report deals with improving accessibility for passengers at the existing bus stop in Lodge Lane by Frinton Road, Collier Row following concerns expressed by a wheel chair user. The local residents in the immediate vicinity of the bus stop were consulted and their comments are included in this report.

The scheme is within **Mawneys** Ward.

RECOMMENDATIONS

1. That the Committee recommends to the Cabinet Member for Community Empowerment that the following measures are implemented:
 - i) That the existing bus shelter is relocated back from its existing position by 1 metre. The proposals are shown on drawing no. QK008-of-101.
 - ii) That the existing stop is restricted by a clearway. The restriction will commence from the approach side of the existing bus cage (outside no 76 Lodge Lane), extending southwards for a distance of 25 metres as shown on drawing no. QK008-of-101.
2. That it be noted the cost to implement the measures is estimated to be £6,000 which would be met by Transport for London through a special budget called the 'Enabling Works' allocated in 2011/12 for measures to improve accessibility at existing bus stop in Lodge Lane.

REPORT DETAIL

1. **Background**

- 1.1 A local resident who uses a wheel chair had brought it to the attention of Transport for London about the problems he and other passengers experience when using the existing bus stop in Lodge Lane due to inadequate facilities to gain access to buses.
- 1.2 The bus stop in question is situated in Lodge Lane, outside property no. 70 and it provides services for route 294 travelling between Havering Park and Noak Hill via Romford town centre.
- 1.3 A site meeting was held with the representatives of Transport for London and London Buses (northeast area). It was identified that there is a narrow width between the edge of the kerb and the bus shelter which prevents access of wheel chairs. At present, the bus drivers stop before the bus shelter, an area which is not safe to facilitate boarding for passengers with mobility difficulties.

- 1.4 To overcome the problem, it was proposed to relocate the bus shelter back from its existing position. This will increase the access width and hence permit wheel chair users to manoeuvre without hindrance.
- 1.5 The proposals also include provision for a clearway at the existing bus stop. Clearways generally consist of a solid yellow marking installed adjacent to the kerb and this has a legal control in prohibiting all vehicles other than buses from stopping in the area during the prescribed times, generally 24 hours a day, throughout the week. The proposals are shown on drawing no. QK008-of-101.

Outcome of the Pubic Consultation

- 1.6 Following the Approval in Principle by the Council's Highways Advisory Committee in April 2011, the next step in the process was to consult the local occupiers in the immediate vicinity of the bus stop. In addition, the Metropolitan Police, Transport for London and London Buses were also consulted.
- 1.7 Twenty letters were hand delivered in the immediate vicinity of the bus stop and the closing date for receiving any comments was 9th June 2011. Six responses were received and these were analysed carefully and are included in a summary table below.

Summary of Consultation responses

Respondent	Comments	Staff Comments
Metropolitan Police - Traffic Management	The Police have no comments or observations to make on the proposals.	
Transport for London, Borough Projects & Programme	TfL supports the proposals. TfL is committed to make bus stops in London accessible for wheelchair users and the current proposals will help TfL to meet this aspiration and be of great assistance to bus passengers who have mobility impairment. TfL thanked Havering for taking forward the proposals and for its ongoing commitment to improving public transport.	

<p>London Buses Infrastructure</p>	<p>Have no comments or observations</p>	
<p>Council's Road Safety Manager</p>	<p>Has no comments or observations.</p>	
<p>Mrs. Styants 70 Lodge Lane</p>	<p>- 'Deeply oppose' the proposals. Passengers stand across their driveway and make it difficult for them to pull out. Moving the shelter back by 1 metre, passengers will stand close to the boundary wall of the front garden.</p> <p>- The respondent would only agree the proposals if the bus stop was moved by 3 feet (approx. 1 metre) northwards to camouflage the shelter by conifers grown along the boundary wall of their front garden.</p>	<p>At present, the waiting area at the bus stop is confined but once the proposals are implemented passengers will wait inside the shelter or stand close to the stop. There is an existing footway of approx. 2 metres wide between the bus shelter and the property boundary of no 70, so the proposals will have minimal impact on the property.</p> <p>The design shows that there is a flexibility in moving it by 600 mm. London Buses have confirmed that consideration will be given to relocate it further but this depends on the site conditions and land constraints.</p>
<p>Mr Archer 74 Lodge Lane</p>	<p>- Considers the proposals to improve accessibility for wheelchairs and clearway are good improvements.</p> <p>- Most houses own more than one car including vans which are parked on the opposite side of the existing bus stop. When buses stop at the bus stop it blocks the road. Some restrictions are needed on opposite side of the road.</p>	<p>Comments noted.</p> <p>The respondent was advised that the Council will monitor the situation and give consideration to provide parking restrictions on the opposite side of the stop.</p>

2.0 Conclusions

The results of the consultation carried out shows that 5 respondents have supported the proposals whereas one resident has objected.

The objection was considered carefully in conjunction with London Buses. The design has indicated that there is flexibility to relocate the bus shelter up to 600 mm whereas London Buses will give further consideration if the shelter could be relocated more than 600mm depending on site conditions and land constraints. It is, therefore, recommended that the proposals are implemented given that some measures will be taken in meeting the suggestion raised by the objector.

The proposals will not displace any on street parking for the residents. It is anticipated that once the proposals are implemented they will improve accessibility for passengers at the existing bus stop. The stop will be in compliant with the Disability Discrimination Act of 1995.

IMPLICATIONS AND RISKS

Financial implications and risks:

The cost to implement the measures is estimated to be £6,000, which would be met by Transport for London through a special budget called the 'Enabling Works' allocated in 2011/12 for measures to improve accessibility at existing bus stop in Lodge Lane.

Legal implications and risks:

There are no legal implications associated with carrying out the works on the verge as the Council has the statutory powers to carry out works on verges that are within the highway boundaries.

Bus Stop Clearways do not require traffic management orders, but current guidance suggests that local consultations should take place with the local residents.

Human Resources implications and risks:

None.

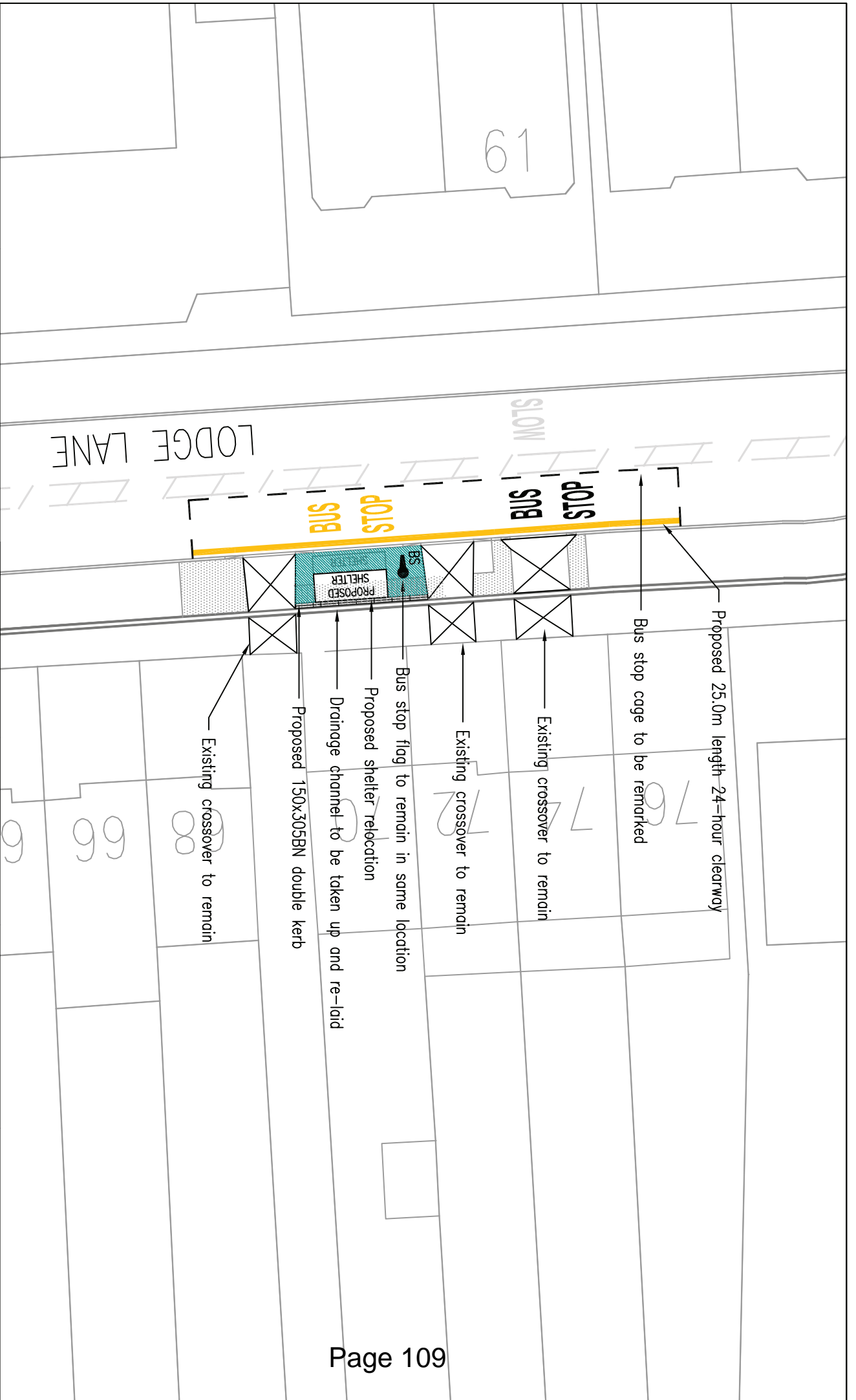
Equalities Implications and Risks:

The provision of fully accessible bus stops assists with making public transport more inclusive to all sectors of the community particularly those with mobility disabilities, the elderly and those with young children to board or alight from buses more safely and ensure that the stop is compliant with the Disability Discrimination Act of 1995.

Bus Stop Clearways (used as part of making bus stops accessible) can displace on-street parking, but equally buses need adequate clear space to enable them dock close to the kerb side to make them fully accessible.

BACKGROUND PAPERS

Project scheme file: QK008 – HAC report on Bus stop improvements in Lodge Lane, Collier Row.



HaVering
 ARCHITECTS LONDON BOROUGH
 STREETCARE CULTURE & COMMUNITY
 TRAFFIC & ENGINEERING
 10th FLOOR MERCURY HOUSE
 MERCURY GARDENS, ROMFORD, RM1 3DW
 TELEPHONE No: 01708 434343 FAX No: 01708 433721
 E-MAIL: streetcare@havering.gov.uk

JOB TITLE
 LODGE LANE BUS STOP ACCESSIBILITY

DRAWING TITLE
 PROPOSED IMPROVEMENTS

DRAWN BY RP	CHECKED BY MK	APPROVED BY	PURPOSE	PROPOSAL
SCALE (AT A4 SIZE) 1:250	DATE 07.04.11	<input checked="" type="checkbox"/> DRAFT <input type="checkbox"/> ISSUE	REVISION	DATE
ACAD REF: Sheet Size: A4 (297x210)	DRAWING No QK008-OF-101	REVISION A	AMENDMENT	

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12

REPORT

HIGHWAYS ADVISORY COMMITTEE

12 July 2011

Subject Heading:

**HIGHWAY SCHEMES APPLICATIONS
July 2011**

Report Author and contact details:

Mark Philpotts
Principal Engineer
01708 433751
mark.philpotts@havering.gov.uk

The subject matter of this report deals with the following Council Objectives

- | | |
|----------------------------------------------------------------------|-------------------------------------|
| Clean, safe and green borough | <input checked="" type="checkbox"/> |
| Excellence in education and learning | <input type="checkbox"/> |
| Opportunities for all through economic, social and cultural activity | <input checked="" type="checkbox"/> |
| Value and enhance the life of every individual | <input type="checkbox"/> |
| High customer satisfaction and a stable council tax | <input type="checkbox"/> |

SUMMARY

This report presents applications for new highway schemes for which the Committee will make recommendations to the Head of StreetCare to either progress or the Committee will reject.

RECOMMENDATIONS

1. That the Committee considers that the Head of StreetCare should proceed with the detailed design and advertisement (where required) of the highway schemes applications set out the Schedule, Section A – Scheme Proposals with Funding in Place.
2. That the Committee considers the Head of StreetCare should not proceed further with the highway schemes applications set out in the Schedule, Section B - Scheme proposals without funding available.
3. That the Committee notes the contents of the Schedule, Section C – Scheme proposals on hold for future discussion.
4. That it be noted that any schemes taken forward to public consultation and advertisement (where required) will be subject to a further report to the Committee and a decision by the Cabinet Member for Community Empowerment if a recommendation for implementation is made.
5. That it be noted that the estimated cost of implementing each scheme is set out in the Schedule along with the funding source. In the case of Section B - Scheme proposals without funding available, that it be noted that there is no funding available to progress the schemes.

REPORT DETAIL

1.0 Background

- 1.1 The Highways Advisory Committee receives all highway scheme requests; so that a decision will be made on whether the scheme should progress or not before resources are expended on detailed design and consultation.
- 1.2 Several schemes are funded through the Transport for London Local Implementation Programme and generally the full list of schemes will be presented to the Committee at the first meeting after Annual Council, although some items will be presented during the year as programmes develop.
- 1.3 There is also a need for schemes funded by other parties or programmes (developments with planning consent for example) to be captured through this process.

- 1.4 Where any scheme is to be progressed, then the Head of StreetCare will proceed with the detailed design, consultation and public advertisement (where required). The outcome of consultations will then be reported to the Committee which will make recommendations to the Cabinet Member for Community Empowerment. Where a scheme is not to be progressed, then the Head of StreetCare will not undertake further work.
- 1.5 In order to manage this workload, a schedule has been prepared to deal with applications for new schemes and is split as follows;
- (i) Section A - Scheme Proposals with Funding in Place. These are projects which are fully funded and it is recommended that the Head of StreetCare proceeds with detailed design and consultation.
 - (ii) Section B - Scheme proposals without funding available. These are requests for works to be undertaken where no funding from any source is identified. The recommendation of Staff to the Committee can only be one of rejection in the absence of funding. The Committee can ask that the request be held in Section C for future discussion should funding become available in the future.
 - (iii) Section C - Scheme proposals on hold for future discussion. These are projects or requests where a decision is not yet required (because of timing issues) or the matter is being held pending further discussion should funding become available in the future.
- 1.6 The schedule contains information on funding source, likely budget (as a self-contained scheme, including staff design costs), the request originator, date placed on the schedule and a contact point so that Staff may inform the person requesting the scheme the outcome of the Committee decision.

IMPLICATIONS AND RISKS

Financial implications and risks:

The estimated cost of each request or project is set out in the Schedule for the Committee to note.

The costs shown are an estimate of the full costs to implement a scheme should it be ultimately implemented. It should be noted that further decisions are to be made following a full report to the Committee and with the Cabinet Member approval process being completed where a scheme is recommended for implementation.

Legal implications and risks:

Many aspects of highway schemes require consultation and the advertisement of proposals before a decision can be taken on their introduction.

Where a scheme is selected to proceed, then such advertisement would take place and then be reported in detail to the Committee so that a recommendation may be made to the Cabinet Member for Community Empowerment.

With all requests considered through the Schedule, a formal set of Recommendations and a record of the Committee decisions are required so that they stand up to scrutiny.

Human Resources implications and risks:

None.

Equalities implications and risks:

Decisions need to be made which are in accordance with various equalities considerations, the details of which will be reported in detail to the Committee so that a recommendation may be made to the Cabinet Member for Community Empowerment.

BACKGROUND PAPERS

None.

London Borough of Havering
Traffic & Engineering - StreetCare
Highway Schemes Applications Schedule

Highways Advisory Committee
12th July 2011

Item Ref	Scheme	Description	Officer Advice	Funding Source	Likely Budget	Scheme Origin/ Request from	Date Requested/ Placed on List	CRM / Contact
SECTION A - Highway scheme proposals with funding in place								
	None to note							
SECTION B - Highway scheme proposals without funding available								
H1	Wennington Road/ Ingrebourne Road/ Brook Way/ Lambs Lane South, Rainham	Request for Mini-roundabout	Junction is 5-arm with Wennington Road taking priority. Mini-roundabouts work best with 3-arms and balanced traffic flows. 4-arms are acceptable in some situations, but 4 or more can create accident problems. Not recommended.	None	£25k	Resident	08/06/2011	1107540
H2	North Hill Drive, Harold Hill	Provide speed humps to deal with speeding traffic	Bus route and feeder to wider estate so humps unlikely to be appropriate. Some speed tables or speed cushions may help, but casualty rate not high.	None	£50k	Resident	13/06/2010	1107566
H3	Douglas Road	Request for speed humps to deal with speeding traffic	Feasible, but unfunded.		£30k	Resident	14/06/2011	1108386

London Borough of Havering
Traffic & Engineering - StreetCare
Highway Schemes Applications Schedule

Highways Advisory Committee
12th July 2011

Item Ref	Scheme	Description	Officer Advice	Funding Source	Likely Budget	Scheme Origin/ Request from	Date Requested/ Placed on List	CRM / Contact
H4	Station Road, Upminster	Replace Puffin Crossing with zebra crossing as it currently causes congestion and means resident cannot get to school on time.	Works in progress to upgrade crossing to a Toucan (to complete cycle route). Congestion not caused by crossing, but by nearby Bell Corner junction operating beyond capacity.	None	£35k	Resident	20/06/2011	1109778
H5	Squirrels Heath Lane	Remove speed table within zebra crossing as vehicles driving over is causing disturbance to residents	Speed table originally placed to reduce traffic speeds locally, after previous proposals for traffic calming either side rejected by AC. Some complaints have been received regarding noise of passing traffic. Feasible, but unfunded, may lead to increase in local traffic speeds.	None	£5k	Resident	23/06/2011	1109834
H6	Upper Rainham Road	Provide zebra crossing between Shelley Avenue and Milton Avenue	Possible but would require a central island for the safety of pedestrians, which would require the widening the carriageway. Some problems with accidents through the two bends near these junctions, but care is required as not to create additional safety issues with a design. Potential review during 2012/13 through TfL LIP.	None	£25k	Resident	28/06/2011	Cllr D White

**London Borough of Havering
Traffic & Engineering - StreetCare**

Highways Advisory Committee

Highway Schemes Applications Schedule

12th July 2011

Item Ref	Scheme	Description	Officer Advice	Funding Source	Likely Budget	Scheme Origin/ Request from	Date Requested/ Placed on List	CRM / Contact
H7	Albert Road	Request for road calming measures	Rejected by HAC 19th Oct 2010. Road hump scheme would reduce speeds. One injury collision (in 3 years to February 2011) at Moss Lane junction, not speed related.	None	£25k	84 Signature Petition	29/06/2011	Cllr Brice-Thompson
SECTION C - Highway scheme proposals on hold for future discussion (for Noting)								
None to note								

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13

REPORT

HIGHWAYS ADVISORY COMMITTEE

12 July 2011

Subject Heading:

**TRAFFIC AND PARKING SCHEME
REQUESTS
July 2011**

Report Author and contact details:

Alexandra Watson
Business Unit Manager (Schemes &
Challenges)
01708 432603
alexandra.watson@havering.gov.uk

The subject matter of this report deals with the following Council Objectives

- | | |
|----------------------------------------------------------------------|-------------------------------------|
| Clean, safe and green borough | <input checked="" type="checkbox"/> |
| Excellence in education and learning | <input type="checkbox"/> |
| Opportunities for all through economic, social and cultural activity | <input checked="" type="checkbox"/> |
| Value and enhance the life of every individual | <input type="checkbox"/> |
| High customer satisfaction and a stable council tax | <input type="checkbox"/> |

SUMMARY

This report presents applications for on-street minor traffic and parking schemes for which the Committee will make recommendations to the Cabinet Member for Community Empowerment who will then recommend a course of action to the Head of StreetCare to either progress, reject or hold pending further review.

RECOMMENDATIONS

1. That the Committee considers the on-street minor traffic and parking scheme requests set out in the Schedule, Section A – Minor Traffic and Parking scheme requests for prioritisation and for each application the Committee either;
 - (a) Recommends that the Cabinet Member for Community Empowerment advise that the Head of StreetCare should proceed with the detailed design and advertisement (where required) of the minor traffic and parking scheme; or
 - (b) Recommends that the Cabinet Member for Community Empowerment advise that the Head of StreetCare should not proceed further with the minor traffic and parking scheme.
2. That the Committee notes the contents of the Schedule, Section B – Minor Traffic and Parking scheme requests on hold for future discussion.
3. That it be noted that any schemes taken forward to public consultation and advertisement (where required) will be subject to a further report to the Committee and a decision by the Cabinet Member for Community Empowerment should recommendation for implementation is made and accepted by the Cabinet Member for Community Empowerment.
4. That it be noted that the estimated cost of implementing each scheme is set out in the Schedule along with the funding source and that the budget available in 2011/12 is £90K.
5. At Period 3 £73.5K is uncommitted.

REPORT DETAIL

1.0 Background

- 1.1 The Highways Advisory Committee receives all on-street minor traffic and parking scheme requests. The Committee advises whether a scheme should progress or not before resources are expended on detailed design and consultation.
- 1.2 Approved Schemes are generally funded through a revenue budget (A24650). Other sources may be available from time to time and the Committee will be advised if an alternative source of funding is potentially available and the mechanism for releasing such funding.

- 1.3 Where the Committee recommends to the Cabinet Member for Community Empowerment that it's approved a scheme to be progressed, then subject to the approval of the Cabinet Member for Community Empowerment the Head of StreetCare will proceed with the detailed design, consultation and public advertisement (where required). The outcome of consultations will then be reported to the Committee, which will make recommendations to the Cabinet Member for Community Empowerment.
- 1.4 Where the Committee recommends to the Cabinet Member for Community Empowerment that a scheme should not be progressed subject to the approval of the Cabinet Member for Community Empowerment the Head of StreetCare will not undertake further work and the proposed scheme will be removed from the Schemes application list. Schemes removed from the list will not be eligible for re-presentation for a period of six months commencing on the date of the Highways Advisory Committee rejection.
- 1.5 In order to manage and prioritise this workload, a schedule has been prepared to deal with applications for schemes and is split as follows;
- (i) Section A – Minor Traffic and Parking requests. These requests may be funded through the Council's revenue budget (A24650) for Minor Traffic and Parking Schemes or an alternative source of funding (which is identified) and the Committee advises the Cabinet Member for Community Empowerment to recommend to the Head of StreetCare whether each request is taken forward to detailed design and consultation or not.
 - (ii) Section B – Minor Traffic and Parking scheme requests on hold for future discussion. These are projects or requests where a decision is not yet required (because of timing issues) or the matter is being held pending further discussion or funding issues.
- 1.6 The schedule contains information on funding source, likely budget (as a self-contained scheme, including design costs), the request originator, date placed on the schedule and a contact point so that Staff may inform the person requesting the scheme the outcome of the Committee advice to the Cabinet Member for Community Empowerment.

IMPLICATIONS AND RISKS

Financial implications and risks:

The estimated cost of each request is set out in the Schedule for the Committee to note.

The costs shown are an estimate of the full costs to implement a scheme should it be ultimately implemented. It should be noted that further decisions are to be made following a full report to the Committee and with the Cabinet Member approval process being completed where a scheme is recommended for implementation.

Overall costs will need to be contained within the overall revenue budget.

Legal implications and risks:

Many aspects of on-street minor traffic and parking schemes require consultation and the advertisement of proposals before a decision can be taken on their introduction.

When the Cabinet Member for Community Empowerment approves a request, then such advertisement would take place and then be reported in detail to the Committee who will then advise the Cabinet Member for Community Empowerment to approve the Scheme for implementation.

With all requests considered through the Schedule, a formal set of Recommendations and a record of the Committee decisions are required so that they stand up to scrutiny.

Human Resources implications and risks:

None.

Equalities implications and risks:

Decisions need to be made which are in accordance with various equality and diversity considerations, the advice of which will be reported in detail to the Committee so that they may advise the Cabinet Member for Community Empowerment.

BACKGROUND PAPERS

None.

London Borough of Havering
 Traffic & Parking Control - StreetCare
 Minor Traffic & Parking Schemes Applications Schedule

Highways Advisory Committee
 12th July 2011

Item Ref	Scheme	Description	Officer Advice	Potential Funder	Likely Budget	Scheme Origin/ Request from	Date Requested/ Placed on List	CRM / Contact
SECTION A - Minor Traffic and Parking Scheme Requests								
TPC51	Heather Glen	Extend double yellow lines of evens side of the street between double yellow lines at junction with Heather Avenue and inside of bend o/s. no.14 to provide full access	Rejected by HAC on 25th January 2011, issue raised again at Street Leaders meeting in March 2011 who reported two incidents of ambulances not being able to attend emergencies in Heather Glen because they could not get through	LBH Revenue	500	Resident/ Street Leaders March meeting/Cllr Armstrong	28/03/11	1107532
TPC52	Little Gaynes Lane, Upminster	Implement single yellow line restriction on 'evens' side of carriageway to deter commuter parking	Previous requests for alternative restrictions in Little Gaynes Lane were rejected by HAC in October 2010 and May 2011. However, this is a 'new' request, which the Chair has agreed to allow submission inside of the six month rule	LBH Revenue	1,200	Cllr Linda Hawthorn/Residents	13/06/11	Cllr Linda Hawthorn/Residents (1102112/1102118)
TPC53	Thorncroft, Hornchurch	Implement double yellow lines on the left hand side of the entrance to Thorncroft	Previous requests for restrictions in Thorncroft were rejected by HAC in May 2011. However, this is a 'new' request, which the Chair has agreed to allow submission inside of the six month rule	LBH Revenue	500	Cllr Damian White/Residents	06/06/11	Cllr Damian White/Residents
TPC54	Cecil Avenue, Hornchurch	Request for double yellow line on the junction of Cecil Avenue in to Ardleigh Green Road	Previously rejected by HAC in January 2011	LBH Revenue	500	Resident	09/05/11	1101282

London Borough of Havering
Traffic & Parking Control - StreetCare
Minor Traffic & Parking Schemes Applications Schedule

Highways Advisory Committee
12th July 2011

Item Ref	Scheme	Description	Officer Advice	Potential Funder	Likely Budget	Scheme Origin/ Request from	Date Requested/ Placed on List	CRM / Contact
TPC55	Clockhouse Lane, Collier Row	Request to bridge existing single yellow line restriction by 12-13 metres outside North Romford Community Centre, current gap is being utilised and causing an obstruction	Feasible	LBH Revenue	250	Resident via Andrew Rosindell MP/Cllr Binion on behalf of constituent	13/06/11	1108314/Cllr Binion on behalf of constituent
TPC56	Bonnington Road, Hornchurch	Request for junction protection at entry in to Bonnington Road from Swanbourne Drive due to dangerous double parking near the entrance to Scotts Primary School	Feasible	LBH Revenue	500	Resident	05/06/11	1108682
TPC57	Lingfield Avenue, Upminster	Request for footway parking bays and junction protection due to parking of large vans at junction with Doncaster Way	The footway is pavement slabs so footway parking bays are not feasible and there is ample off-street parking for the majority of houses. Junction protection is feasible due to parking issue	LBH Revenue	500	Resident	14/05/11	Resident
TPC58	The Glade, Upminster	Request for footway parking bays at entrance to the road	Site check for feasibility - footway is tarmac but is it wide enough?	LBH Revenue	500	Cllr Linda Hawthorn	31/05/11	1105814

London Borough of Havering
Traffic & Parking Control - StreetCare
Minor Traffic & Parking Schemes Applications Schedule

Highways Advisory Committee
12th July 2011

Item Ref	Scheme	Description	Officer Advice	Potential Funder	Likely Budget	Scheme Origin/ Request from	Date Requested/ Placed on List	CRM / Contact
TPC59	Tangent Link/Ashton Road, Harold Hill	Request for restrictions on one side of road as area is being blocked by parkers and large delivery lorries are unable to get through	Site check for feasibility	LBH Revenue	1,000	Cllr Pam Light	17/05/11	Cllr Pam Light
TPC60	West Close/East Close/Ingrebourne Road/Upminster Road South	Request for junction protection at junctions with Ingrebourne Road for West and East Closes plus junction of Ingrebourne Road and Upminster Road South	Feasible	LBH Revenue	1,000	Resident	16/06/11	1109082
TPC61	Worcester Avenue, Upminster	Request for footway parking bays as the carriageway is narrow		LBH Revenue	700	Resident	15/06/11	Resident
TPC62	Bridge Avenue, Hornchurch	Extend existing restrictions to cover whole length of street whilst retaining an on-street parking area for the Havering flats (approx. 300m extension)		LBH Revenue	1,500	Resident/Cllr Linda Hawthorn	18/06/11	Resident/Cllr Linda Hawthorn

London Borough of Havering
Traffic & Parking Control - StreetCare
Minor Traffic & Parking Schemes Applications Schedule

Highways Advisory Committee
12th July 2011

Item Ref	Scheme	Description	Officer Advice	Potential Funder	Likely Budget	Scheme Origin/ Request from	Date Requested/ Placed on List	CRM / Contact
TPC63	Firham Park Avenue, Harold Wood	Request for restrictions to deter commuter parking causing obstruction to vehicles entering and exiting the road	10.30am - 11.30am restriction request rejected by HAC in November 2010	LBH Revenue	800	Resident	21/06/11	Resident
TPC64	Gelsthorpe Road, Collier Row	Request for double yellow line restrictions on apex of bend outside number 86 and neighbouring properties	Would improve sight lines for driver entering the bend from both directions	LBH Revenue	500	Resident plus MPS	23/06/11	Resident plus MPS
TPC65	North Hill Drive, Harold Hill	Request for removal of single yellow line in North Hill Drive at the top of Ashbourne Road	Restriction no longer required as crossing patrol no longer at this site	LBH Revenue	200	Resident	28/06/11	Resident
TPC66	Wennington Road (between Ferro Close and Ellis Avenue), Rainham	Request for bus stop clearway	May require re-location of bus stand and adjacent disc parking bay	LBH Revenue	4,000	Resident/Cllr Jeffrey Tucker	23/06/11	Resident/Cllr Jeffrey Tucker

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Highways Advisory Committee
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Item Ref	Scheme	Description	Officer Advice	Potential Funder	Likely Budget	Scheme Origin/ Request from	Date Requested/ Placed on List	CRM / Contact
TPC67	Dagnam Park Drive	Request for double yellow lines opposite 273 where works have been undertaken to the grass verge but parking is taking place on the verge	Feasible	LBH Revenue	350	Streetcare	20/06/11	Streetcare
TPC68	Rise Park Parade, Rise Park	Request for two hour maximum parking stay due to long term parking taking place along the parade		LBH Revenue	500	Cllr Armstrong (on behalf of resident)	28/06/11	Cllr Armstrong (on behalf of resident)
TPC69	Sydenham Close, Romford	Request for double yellow lines along the close to deter parking from Harefield Manor Hotel visitors	Feasible	LBH Revenue	500	Resident (via Cllr Thompson)	29/06/11	Resident (via Cllr Thompson)

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Item Ref	Scheme	Description	Officer Advice	Potential Funder	Likely Budget	Scheme Origin/ Request from	Date Requested/ Placed on List	CRM / Contact
SECTION B - Minor Traffic and Parking Scheme Requests on hold for future discussion or funding issues								
TPC2	Short term parking for shops around Main Road commercial area	Provision of meter style parking in area as not everyone has a disc and some areas have long term parking after 10am	Defer to be included as part of Gidea Park Review (Ref QJ059)	LBH Revenue	TBC	Gidea Park & District Civil Society	14/03/11	1067214
TPC6	20 Tudor Avenue, Gidea Park	Extend existing restrictions to prevent obstructive parking by parents of Gidea Park College with concern about safety	Three individual requests received from residents. Cllr Kelly suggested implementing a short stay 'kiss and ride' bay for parents to utilise but, following advice from the Principal Engineer, we would have to seek approval for this from the DfT, which we	LBH Revenue	1,000	Resident	30/03/11	1082424
TPC7	22 Tudor Avenue, Gidea Park	Extend existing restrictions to prevent obstructive parking by parents of Gidea Park College with concern that resident cannot leave property to pick up own child		LBH Revenue		Resident	30/03/11	1082430

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TPC13	18 Tudor Avenue, Gidea Park	Request to extend existing restrictions to numbers 18-24 Tudor Avenue to deter inconsiderate parental parking for Gidea Park College and Gidea Park Primary School		LBH Revenue		Resident	27/11/11	1088748
TPC18	A1306/Wentworth Way	Request for junction protection at A1306 junction with Wentworth Way	Incorporate requests as one scheme proposal - deferred at April HAC to obtain further information from Metropolitan Police and to undertake a site check of the A1306/Wentworth Way junction	LBH Revenue	750	Cllr Tucker	Telephone request in March 2011	Cllr Tucker
TPC19	Anchor Drive, Rainham	Request for restrictions to ensure emergency access to the sheltered accommodation after the ambulance services could not attend an emergency on 8th March 2011		LBH Revenue		Metropolitan Police	08/03/11	Metropolitan Police

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TPC27	Durham/Elvett Avenues	Request for CPZ extension due to the impact of the redevelopment of the Snowdon Court site	To be included in Gidea Park Review - Ward Councillors viewed pre-consultation proposals 23rd June 2011	LBH Revenue	4,000	Cllr Munday	28/04/11	Cllr Munday
TPC34	Weald Way (off London Road)	Request for residential parking due to Nissan employees utilising the road to park, blocking driveways and access to resident visitors	Informal consultation of residents and Glyn Hopkins on what the issues are and why are staff not parking in Glyn Hopkins car park underneath the dealers	LBH Revenue	3,000	Resident	04/05/11	Resident
TPC45	25 Tudor Avenue, Gidea Park	Request for short-term restrictions to deter increasing amount of 'all day' commuter parking	A further request from a resident of Tudor Avenue in response to recent article in Romford Town Newsletter - to be included in review of parking restrictions, Tudor Avenue	LBH Revenue	1,000	Resident	30/05/11	Resident